

Missoula Public Library
BOARD OF TRUSTEES MEETING
April 18, 2007
6:00 P.M.

- ORDER** The meeting was called to order at 6:00 by Chair Becky Mosbacher
- ROLL CALL** Members present were: Becky Mosbacher, Neal Leathers, Beth Antonopulos, Rita Henkel and Honore Bray. Kate Jackson, and John Brown were absent.
- OTHERS** Claire Morton, Assistant Director
- MINUTES** Minutes of the March 21st meeting were approved as submitted. Motion by Neal Leathers, motion carried.
- CITIZENS COMMENTS**
NONE
- STATISTICS** Beth would like to know circulation by zip code. This would show where possible branches could be located. Claire will run a report on Director's Station .
- CLAIMS** Motion to accept the claims as presented was made by Neal Leathers. Motion carried

DIRECTOR'S REPORT

Patron complaint – Board members have been contacted by a patron who donated a book to the library as a memorial and it had not been added to the collection. The outcome: the book was in cataloging at the bottom of a pile of materials. The book is now circulating and all parties have been notified of the donation. Three sets of letters were sent, the final set was mailed certified because they had not received the first two. The certified letters amounted to the cost of the donated book. The patron has been asked to give her donations to Claire or Honore so we can follow-up.

OLD BUSINESS

Branch Contract Frenchtown – Steve has discussed the contract with the board and they will set a work session to meet with the MPL Board. Honore will email you when a date and time are set.

Water permit – Tom Javins is working with the hydrologist who filed the paperwork for the water permit. The math was incorrect on the original paperwork and it is being corrected and resubmitted.

Elevator Contract- The seals were replaced on the shaft of each elevator. The 400 door operator controls the speed of the door and the Direct Fixtures are required for the ADA compliance of the elevator. After discussion, Neal Leathers made a motion to do both the the Direct Fixtures in FY09. Motion carried. The work will need to be completed between July 1, and December 31 of 08 to be in compliance with ADA.

Budget for FY08 – The preliminary budget was discussed in detail. Following a two hour discussion the decision was made to vote on the preliminary budget at the May 16th meeting. Honore will send out a detailed discussion of the budget so the members not present will be up to speed on the budget. She will also answer any questions members have prior to the next board meeting.

Other Old Business-

NEW BUSINESS

Other New Business-

Unique Management – Unique Management is a collection agency that deals exclusively with libraries. Claire explained the procedure that they use for letters, phone calls and ultimately, credit reporting. Board members will look into this further and discuss at the next meeting.

Job Service – Several Job Service staff members met recently with the management team to discuss how their agency and the library could share and expand resources.

Overdrive – A statewide project for downloadable audio is in the works, finally. Claire has been working with Bob Cooper on this and by June 1st, the State Library will assess the level of interest statewide and decide how to proceed. Missoula patrons frequently ask for this service and MPL is committed to making it happen.

Computer Classroom – Will be opening on May 1st with a variety of classes for the first week. Marje Doyle is organizing the classes and we have a couple volunteers to teach as well as staff.

Tamarack Federation – Gloria Langstaff from the Bitterroot Public Library was the coordinator for the past two years and felt she could not carryout the duties in the future. Honore will take over for the next two years and then Sami Pierson from Libby Public Library will probably take the next two years. The title changed from the Federation Headquarters to Federation Coordinator because the majority of the financial dealings now are handled by the State Library. This change allowed more of the money to go directly to the member libraries rather than a larger portion to the Headquarter Library. It is still a fair amount of work for small libraries that have one librarian and a part-time volunteer.

Renewals – Claire asked the board's opinion on changing the renewal policy for partner books. The discussion has been taking place among partner libraries for a couple months and a decision will possibly be made at the next Partner's meeting. **POLICY CHANGE** "Materials may have two renewals if the item is not on hold for another user". Neal Leathers made the motion to change the policy upon the approval of the Partner Group. Motion carried.

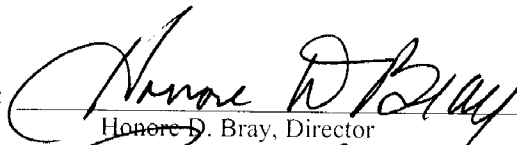
Cheap Date Night – Casino Royale is the movie to show this month and there have been some problems with the Sony Production. It is not compatible with some players. We may have to switch the film if it doesn't work in the library equipment or rent a copy that will work.

NEXT MEETING

May 16, 2007 at 6:00 P.M. in the Director's Office

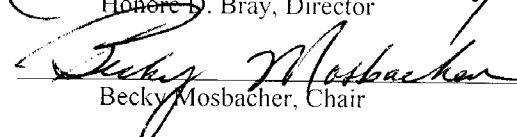
ADJOURNMENT

Respectfully submitted by:

 5-16-07

Honore D. Bray, Director Date

Board representative:

 5/16/07

Becky Mosbacher, Chair Date