

BOARD OF TRUSTEES MEETING

December 20, 2006

5:30 P.M.

ORDER **The meeting was called to order by Becky Mosbacher, Chair**

ROLL CALL Members present were: Becky Mosbacher, Kate Jackson, John Brown, Neal Leathers, Rita Henkel, Beth Antonopulos and Honore Bray

Others present: Claire Morton, MPL; Veryl Kosteczko, Trustee Trainer from Darby; Suzanne Reed and Danny Brown from the Scrabble League

MINUTES Minutes of the November 2006 meeting will be presented at the January 2007 meeting.

CITIZENS COMMENTS

Suzanne Reed and Danny Brown were present to ask that the scrabble league be allowed to use the board room in the library on Monday evenings from 6:30 – 8:30 . After discussion concerning the origin of the league and the reason for its existence, the board decided that the library would sponsor the scrabble league. The volunteer organizer will be Suzanne Reed and the league will meet each Monday in the Board Room of the Library. The literary value of the league meets the goals and mission of the library.

STATISTICS Presented at the January meeting

CLAIMS Motion to approve claims as presented was made by John Brown. Motion carried.

OLD BUSINESS

Other Old Business-

NEW BUSINESS

Kate Jackson would like to attend legislative day with the staff from the library. Honore will make arrangements for the trip and contact Kate with the details.

Other New Business-

DIRECTOR REPORT

Honore gave the particulars for the Holiday Party and asked who would be interested in attending. Neal, Beth, Becky will attend, John, Kate and Rita will not be able to attend.

TRAINING BY VERYL KOSTECZKO

Three C's of being a good board member
Communications – between board and staff
Commitment – advocacy for the library and staff
Cooperation – show a uniform front for the library

Always use “WE” to show a team effort. The board should be the spokesperson for the library and special projects.

Religion and Politics do not belong at library board meetings

Follow the open meeting law – public right to know – need 48 hours notice and 24 hours for emergency meetings

Closed Sessions – Person who is being discussed may ask for the meeting to be closed, the entire board and the said person are present for the discussion and when the meeting is reopened a formal decision must be stated and noted in the minutes.

Patriot Act – have a policy that covers the act

Job of the Trustees – Public trust is important and members are responsible to look after the interest of the library.

Be aware of the difference between the Board members and the Director. Overall planning and finances are board responsibilities where the Director is responsible for the day-to-day operation of the library, monitoring the budget and hiring, supervising and retention of the staff.

It is important to look to the future. Maintain a long range plan and keep up with the trends in library development and services.

NEXT MEETING January 17, 2007 at 6:00 PM

ADJOURNMENT

Respectfully submitted by:

Honore D. Bray, Director Date

Board representative:

Becky Mosbacher, Chair Date