

Missoula Public Library
BOARD OF TRUSTEES MEETING
February 28, 2007
6:00 P.M.

ORDER **The meeting was called to order by Chair Becky Mosbacher at 6:10 PM**

ROLL CALL Members present were: Becky Mosbacher, John Brown, Neal Leathers, Beth Antonopulos, Rita Hinkel (7:00 PM) and Honore Bray – Kate Jackson was excused

OTHERS Arriving at 6:00 Dale Bickell, Chief Financial Officer for the County, arriving at 7:00 were Dorothy Patent, CE Abramson, Steve White, Marianne Vigeland, Shawna Miller, and Kathy Cross from the Foundation Board and Barbara Theroux, Andrea Merrill-Maker and Minie Smith from the Friends of the Library Board

MINUTES Minutes of the January 17th meeting were approved as submitted. Motion made by Neal Leathers

CITIZENS COMMENTS

No citizen comments

STATISTICS

Morning Star Statistics need to be added to the report

CLAIMS

Neal Leathers made a motion to accept the claims for payment. Motion carried

FINANCIAL PRESENTATION BY DALE BICKELL

Dale explained the Black Mountain system is used across the state by all counties. He presented reports from the system that he felt would be essential for the board to look at monthly. He stated that the reports are up to date as soon as a deposit is entered or a warrant is cut. He said the library and a couple other departments are the only systems that do not access these reports and consequently keep double books. The library board was unaware until this year that the Black Mountain system was available for library staff to use. The following list includes what reports Dale highlighted.

CAFR Revenues and Expenditures by Fund

CAFR Balance Sheet

Personnel Expenditures by Fund

Revenue Budget Vs. Actual

Exp Budget Vs Actual

Detail Ledger Query

Income Statement- Prior year comparison

By board directive the board packets will now contain these reports from the Black Mountain System. They understand this will take the

Admin. Asst. some time to get used to after years of creating a homegrown spreadsheet.

Dale gave the board the okay to amend the OZ Architect Contract and D. Lower Construction contracts to continue with the redesign of the upstairs now that the computer lab has opened. The amount of the contract revision must be under \$50,000.00. Neal Leathers moved to continue the work with OZ and D. Lower, the motion passed.

OLD BUSINESS

Other Old Business-

NEW BUSINESS

A meeting took place with the Foundation and Friends Boards to learn more about the mission of the organizations. Kathy Cross, Chair of the Foundation asked that the library staff let the Foundation know if there are grants available for libraries. The Foundation would then decide if they would pursue the funds.

Donations that come to the library that are under \$1000.00 go to the Friends group and over \$1000.00 are deposited in the Foundation.

Becky Mosbacher invited members of either group to attend Library Board meetings anytime they wish. The Chair of the two groups will be added to the mailing list for packets for the board meetings.

Other New Business-

NEXT MEETING

March 21, 6:30 in the Small Meeting Room

ADJOURNMENT

Respectfully submitted by:

Honore D. Bray, Director Date

Board representative:

Becky Mosbacher, Chair Date