

Missoula Public Library
BOARD OF TRUSTEES MEETING
January 20, 2006
6:30 P.M.

ORDER The meeting was called to order by Vice-Chair Becky Mosbacher

ROLL CALL Members present were: Becky Mosbacher, Christine Prescott, Kate Jackson. Tom Javins and John Brown were excused. Others present were, Claire Morton, Asst. Director, Jim Semmelroth, MPL IT professional, Mia Andrews from the Missoulian, Barbara Theroux, Friends of the Library President, Doug Hacker and Honore Bray, Director-Secretary of the Board.

MINUTES Minutes of the December 17, 2005 meeting were approved as submitted. Motion, Christine Prescott, 2nd-Kate Jackson.

CITIZENS COMMENTS

No comments were made at this time

STATISTICS World Wide Cinema numbers belong in Programs, not Statistics
The board was glad to see numbers for Seeley and Condon

CLAIMS Due to so many claims questions each month, the next budget year will bring about a change in the process of claims payments. Each selector or person responsible for certain lines in the budget will be asked to sign the claim giving their ok to payment and then they will write the line the amount will be taken from and what the explanation of the purchase is. Paula will then know exactly what the bill is for and what line it is to come from. This should make things easier for Paula and solve the mystery of why things are listed under certain accounts. When Claire and Honore proof the claims list then we know who to ask for explanations if we need any.

A motion to pay the claims was made by Kate Jackson and the 2nd by Christine Prescott.
Motion carried.

OLD BUSINESS

ROOF REPLACEMENT - Tabled for further information

DOWNSTAIRS RENOVATIONS – OZ Architects is the only firm placing a bid on the job. The bid was reviewed and will be acted on at a Special Meeting later in January.

MILL LEVY – Honore and Claire presented the budget from the past five years and a projected budget for FY07. Projections show that with normal increases the voters would need to be asked for \$972,730 to maintain current services. This would not allow any funds for the Capital account or the Trust. In the case of an emergency there would be no extra money. Kate Jackson made a motion to ask the voters to approve \$995,000 to renew the levy that will laps in June. A time limit for the levy and the letter to the Commission will be dealt with at a Special Meeting later in January.

Barbara said she would like the theme of the levy to encompass a Thank You and help us continue to provide the level of services provided by the last levy. The thank you would be broken down into each level of service and be presented one at a time. (EX. Thank you for keeping us informed, Thank you for keeping us connected etc.) More to come from Bill and Barbara.

Doug Hacker will join Bill and Barbara with the campaign. Doug offered his expertise in PSA's and we are so pleased he is willing to help in this capacity.

LONG RANGE PLAN – Due to pieces of the long range plan being housed in many different documents in the library, Honore has suggested that we start new and pull together one document. Kate Jackson volunteered to represent the board, Tom Javins will be asked to participate, Honore, Claire and Jim will be representatives from the library and other staff will be asked to participate. Once the committee is formed a meeting will be set. Kate asked that the meeting take place in a timely manner.

BRANCH LIBRARIES – Will be part of the long range planning process

LOUD SPEAKER INSTALLATION – The Company that Tom Javins recommended was contacted and presented a bid. They will start work soon and all parts of the building are included.

Other Old Business-
NONE

NEW BUSINESS

JIM SEMMELROTH – Jim presented the stats on all the databases and answered any questions attendees had. He attended a great class at the University that will really help him with what he does for Missoula Public and will help him in Marketing the databases. In the future we are hoping for a component of software that will allow the databases to be searched at the same time as the entire catalog. This will help people find the resources and raise the usage. Jim will do a yearly comparison for the board on the database use compared to price paid.

ELECTION OF OFFICERS- Tabled till the Special Meeting in January when all members of the board are present.

MONTHLY MEETING TIME- Tabled till Special Meeting

Other New Business-
NONE

DIRECTOR REPORT

NEXT MEETING

Time and Date to be set after contacting all board members.

ADJOURNMENT

Respectfully submitted by: Honore D. Bray 1-26-06
Honore D. Bray, Director Date

Board representative: Becky Mosbacher 1/26/06
Becky Mosbacher, Vice Chairman Date