

**Missoula Public Library  
Board Meeting Minutes  
July 19<sup>th</sup>, 2005**

Members present: Bill Towle, Christine Prescott, Becky Mosbacher, John Brown, Kate Jackson

Absent: Tom Javins

Others: Claire Morton, interim director and acting secretary

Citizen comments - None

Minutes - Motion to approve minutes from July 18<sup>th</sup> special meeting and July 19<sup>th</sup> regular meeting, Becky Mosbacher; second Christine Prescott. Approved.

Statistics - Fines received in June were higher than usual, continuing a trend of late. Claire says there is no apparent reason as to why this might be.

Claims - Motion to approve, Becky Mosbacher; second, Christine Prescott. Approved.

Old Business:

Self check out - we are ready to move to the next level with this project, that being approving a budget for the purchase of a self check out unit. Jim Semmelroth has completed his preliminary research of vendors and it appears the cost (depending on which system we go with) will be anywhere from \$20,000-\$25,000. Decision to table approval until the next meeting when all board members and Honore Bray will be present.

Staff room remodel - slowly moving along. The contractor we initially hired is injured and we are looking into Plan B. Although the painting has been completed, counter tops still need to be installed.

Stairwell railing rebuild - again on hold until Tom returns

Roof replacement - awaiting Tom's return.

Public internet access - Claire asks if Board members have feedback about the brochure handed out at the last meeting. Other than the adding the consumer reports language as suggested previously, it is agreed that we go ahead and make the brochure available for the public.

New Business:

Staff/union changes - Library assistant Erika Frederickson resigned in July. Currently there are four positions open at the library: Ref/YS technician, Library Assistant and two Library Pages. All are being advertised in Sunday's Missoulian. Claire notes that the staff have elected to decertify from UFCW union and have chosen MPEA as their new union.

Unaccompanied adults - due to reoccurring situations in the children's and YA department Claire suggests adding some language to our disruptive patron policy that deals with "unaccompanied adults" in these areas. The idea is to have a policy that allows staff members to ask the adults in the children's/YA area who are alone and are loitering with no apparent purpose to move to another area of the library. In addition there appears to be no *general* disruptive behavior language in the policy - only policies about specific behaviors. The Board asks Claire to send a proposal of new policy language in their next packet for August's meeting.

Other new business :

Computer lab - Part of the library's long range plan has been to provide an adult public computer lab that is separate from the main library upstairs. A few of the reasons for doing this include providing more privacy for internet users, freeing up precious floor space for materials, mitigating the exposure element of public internet stations, and expanding our current bank of 10 PCs - which currently can't happen due to space limitations. The library budget is healthy enough to complete such a project in FY06 as it reaches the end of the 5 yr mill levy funds. Architect Dennis Greeno (revamp the ramp architect) suggested that an easy additional use of downstairs space would be to close off the area between the large meeting room and the bathrooms to creating another small meeting room. Along with self check and possibly a new roof, these are all projects to look at more closely in the next couple of months. Kate suggests that Claire contact Honore to talk about these projects and that we invite Honore to the next Board meeting.

Interim Director's report - nothing else to report.

Next regular board meeting - Tuesday, August 16<sup>th</sup> at 5:15 pm.

Adjourned.

Respectfully submitted,

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Claire Morton, Interim Director

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Date

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William Towle, Chair

\_\_\_\_\_  
Date