

**Missoula Public Library**  
**BOARD OF TRUSTEES MEETING**  
**July 19, 2006**  
**6:30 P.M.**

**ORDER**      The meeting was called to order by Becky Mosbacher at 6:30 PM

**ROLL CALL** Members present were: Becky Mosbacher, Christine Prescott, Kate Jackson, John Brown, Neal Leathers, and Honore Bray, Director and Board Secretary.

Others: Claire Morton, Assistant Library Director

**MINUTES**      Minutes of the June 21, 2006 were amended to read:  
**Director's evaluation:** ... Tom Javins made a motion that Honore receive a 4% raise at this time which is retroactive to the end of the probationary period and following negotiations she will receive the County merit raise. Kate Jackson 2<sup>nd</sup> the motion. Motion carried.

**CITIZENS COMMENTS**      None

**DIRECTOR'S REPORT**

Neal Leathers had some questions about #4 and #14 of the report #4, Honore explained that the Administrative Rules change has not taken place for ILL reimbursement at this time and she did not know the timeline. The rules change will have a negative impact on libraries that are not net lenders and she feels it is not in the best interest of small public libraries or for that matter, any library patrons because if the smallest of libraries do not participate in ILL Montanans will be missing out on some rare library materials housed in non-participating library collections. MPL borrowed 23,309 ILL's and lent 29,848 in FY 06.

#14, The taxpayers will be assessed the entire \$995,000 for this year and the library budget will be \$2,089,066.00

**STATISTICS** - YA stats not in because Linette has been gone for illness  
-Learn-A-Test dropped our subscription because other large Montana Libraries had dropped their subscription after the State Bid included a test Database from Thompson Gale. The two databases compliment each other with some duplication. Claire is working on getting a reduced price for LAT due to their error and the fact that we are already into the new year. This database is used frequently and we will do some heavy campaigning for use in the next year.

**CLAIMS**

- There was a question about 945 CS, in following up with Paula it is for Central Service supplies at the county, such as, printing.
  - There was a question about the dollar amount spent on YA Comics in June and Claire explained it was an end of the year purchase with year end money because they are such a popular item. Neal Leathers expressed support for the purchase of these materials because of their popularity among teens and adults.
  - MFCU (MPL's visa credit card) purchases are listed but then the amounts are under one lump sum. It is requested that Paula list each purchase and price separately. Honore will visit with her about this item.
  - 220 operating supplies – there was a question about the children's department chair coming from 220. The chair came from that line because it was left over money from the Children's dept budget.
- Christine Prescott made a motion to accept the claims as presented with changes  
Neal second

## **OLD BUSINESS**

Downstairs Remodel: Tour was taken at the end of the meeting

New Board Member: Welcome to Neal Leathers, we are so glad to have Neal as a member of the MPL Board.

Parking lot resurfaced: During the resurface, Claire has found parking at MCT for staff and patrons. Christine wants to make sure the patrons have notice that the lot will be closed and they can park at MCT prior to the closure. She is also concerned about handicap parking, Honore will call the city to see what can be done about handicap parking availability on Main Street.

Election results: Honore handed out the results of the mill levy. Members will look them over this month and we will have discussion next month about how to serve those not being served. Focus groups in the underserved areas are a possibility.

### **Other Old Business-**

## **NEW BUSINESS**

Elect a Vice Chair: John Brown nominated Kate Jackson, and Becky Mosbacher nominated Christine Prescott. A vote was taken and Christine Prescott is the new Vice Chair.

Power Outage: Motor in air handling system got hot, staff evacuated the building and called the fire dept. Electricians, fire dept, Johnson controls, were all working on the issue. A motor that was not replaced when the system retrofit took place a couple years ago was running hot and needs to be replaced. The motor is using too many amps at this time. A new motor will be \$2,500-\$3,000.

County solicitation for new alt. board member: Suggestions for possible interested citizens are Allen Mulkey from UM, Minie Smith a cataloger for a Nature Conservatory, Ellen Marshall, librarian at Hellgate Elementary.

**Other New Business-**

-Ebooks – How to use ebooks from home – Better education for users on the product and how to get an account to use the product needs to take place.

-Claire reported that the new Website is now in house and staff is cleaning it up.

-Kate asked how she can get books that are outside of the partner group, and feels it is not apparent on the website how this takes place. She requests a clearer explanation be given on the web for using traditional ILL for this process. This issue needs to be given consideration for the new website.

-5 pages and 1 library assistant are being interviewed next week. Ben Miller is now 20 hours in Circ and 20 hours as a Tech Services page, he just received the 20 hour IT position so the hours he was a page will be filled during this interview process. One page position for the Children's department is a new position since the mill levy; one page position is vacated due to the employee receiving a job in her field so she is moving. One page position is vacated because the employee is spending her last semester studying in Spain and the last page position was vacated because the employee is attending school full-time. The 20 hour library assistant position is available due to a 40 hour circ assistant leaving her employment for family reasons. 20 of those hours are being shared by the two new reference librarians and 20 hours will be filled by a new hire. Claire and her team will be busy interviewing.

**NEXT MEETING August 9, 2006 in Seeley Lake- Meet at the staff entrance to the library at 9:00 AM. We will travel to Condon first and then to Seeley Lake where the meeting will take place.**

**ADJOURNMENT**

Respectfully submitted by:

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Honore D. Bray, Director 8-9-06  
Date

Board representative:

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Becky Mosbacher, Chairman 8/9/06  
Date