

Missoula Public Library
Board Meeting Minutes
June 14th, 2005

Members present: Bill Towle, Christine Prescott, Becky Mosbacher, John Brown, Kate Jackson

Absent: Tom Javins

Others: Claire Morton, interim director and acting secretary, Jim Semmelroth, Information Services Coordinator, Marie Pruitt, human resources specialist

Citizen comments - None

Minutes - Motion to approve, Kate Jackson; second Becky Mosbacher. Approved.

Statistics - Some database statistics are missing because OCLC is revamping their stats reports and we are learning how to retrieve them. Claire will get these to Paula ASAP.

Claims - Claire notes that the \$10,550 Comprise Technologies bill for our SAM software was paid in May. Payment of this invoice was delayed due to dissatisfaction with the company's tech support. These issues are improving. Motion to approve, Becky Mosbacher; second, Kate Jackson.

Old Business:

Video projection system/RFID - Jim Semmelroth presents a video demo of RFID technology to the board using our new video projection system. There are just a couple of public libraries in Montana using RFID and we could learn lots from their experience. RFID tag prices continue to be high; Jim says they aren't coming down as fast as everyone thought they might. Claire emphasizes RFID's inventory capabilities and talks about the upcoming MPL inventory project that will likely take months to complete, as it entails opening books and scanning over 200,000 individual barcodes.

Stairway railing rebuild - with Tom absent, nothing to report.

Director search - Claire and Marie presented a long list of potential interview questions from which each Board member will submit his or her preferred selections. To publicize the interview process Claire will put a note in the Library's newsletter encouraging patrons to check our website for director candidate interview dates. There will be a staff forum, a public forum and a formal Board interview process. Candidates will also meet with the County commissioners, Steve Johnson and Dale Bickell.

Budget review/personnel enhancements - With the understanding that the final budget review does not take place until August, Claire asks for formal approval of the personnel enhancements that were presented at April's board meeting. After reviewing the enhancements once more, Kate Jackson motioned to approve; Becky Mosbacher second. Motion approved.

Mill levy campaign - Barbara Theroux (co-chair) is out of town but wanted the Board to know that she suggests the campaign timeline wait until we hire a new director.

New Business:

Policy review - Generally done in June each year, although Bette brought some new policy to the Board early this year and a policy review was done at that time.

Summer branch visit - Since all current Board members have visited the branch libraries, let's wait until we hire the new director and take a late summer trip.

Board training - Late this fall the State Library will be bringing in a consultant from a firm that specializes in library management issues and training to do some board training in evaluation. Claire will find out more information on this as it becomes available.

Other new business :

Brochure - Linette Ivanovitch designed an educational brochure for the public that explains why MPL currently does not filter internet access. Christine Prescott suggests we add a reference to the June 2005 Consumer Reports article that describes the pitfalls of filtering. The Board will review the brochure prior to the next meeting.

Roof bids - Claire has several bids for roof replacements, ranging from \$47,000-\$67,000. She will talk with Tom about whether or not this is a priority for FY06.

Interim Director's report -

Audra Browman reception - Reference librarian Don Spritzer hosted the Audra Browman reception on June 13th. The reception was well attended and included Audra's daughter who flew in from Seattle.

Online catalog - Due to maintenance the online catalog will be unavailable part of this weekend. The system administrators are loading authority records that have been cleaned up.

Next regular board meeting - Tuesday, July 19th at 5:15 pm.

Adjourned.

Respectfully submitted,

Claire Morton, Interim Director

Date

William Towle, Chair

Date