

Missoula Public Library
BOARD OF TRUSTEES MEETING
June 21, 2006
6:30 P.M.

ORDER **The meeting was called to order by Becky Mosbacher, Chair**

ROLL CALL Members present were: Becky Mosbacher, Christine Prescott, Kate Jackson, Tom Javins, John Brown, Neal Leathers and Honore Bray.
Others present: Claire Morton, Dennis Greeno, OZ Architects, Barbara Theroux, president, Friends of the Library

MINUTES Minutes of the May 17, 2006 meeting were corrected to state Long Range Plan suggestion from Christine Prescott- a staff person responsible for “Providing readers advisory services”. Motion accept as amended Christine Prescott, seconded by John Brown

CITIZENS COMMENTS None

STATISTICS Few corrections to the statistics were made, they will be corrected on the original.

CLAIMS Motion to approve claims as presented with addition of PDAs not things was made by Christine Prescott and seconded by John Brown

OLD BUSINESS

Mill Levy- Final accounting: The campaign included people manning a booth at Farmer’s market, book marks, signs (blended in with grass), and people commented on how pleased they were to be given a thank you during the campaign for voting for the last levy, speakers that attended meetings, newspaper ads and radio ads. Barbara suggested working with those areas that are not voting yes to see what their needs might be. Barbara also feels that the right people are in place to drive us forward; such as the Board, Director and Assistant Director, Staff and support from the Friends and Foundation. John Brown suggested that the signs need to have more contrast so they are bold and stand out.

Renovation- Three bids were received on the 13th of June. The project originally included a small meeting room but the cost was high. A second option was to create an office for Jim next to the server room and use Jim’s current office for a small meeting room. Low bid came in at \$263,096.00 from Dennis Lower Construction. The contractor has forwarded the contract to his bonding agent and when it is returned we will get the correct signatures. The building permit has been applied for and is anticipated by the end of the week, with construction to begin the following week.

Long Range Plan - Remove the line “relevant training” it is redundant. Kate suggested that quarterly reports become part of the long range plan in order to keep the plan active and up-to-date. Kate Jackson moved to accept the plan John Brown seconded the motion.

Director's evaluation- signatures of all Board Members were collected. Honore will send the original to the HR office. Honore was granted a raise for the end of a successful six month probationary period. Kate Jackson suggested a 4% raise which is retroactive to the end of the probationary period. Tom Javins made a motion for a 4% raise, Kate Jackson seconded the motion.

Reference Librarian – Three candidates were interviewed on Monday. Two of the candidates were excellent and Honore requested that the budget be amended to allow both candidates the opportunity to work at MPL. Some shifting of the current preliminary funds would allow this to happen. Tom Javins pointed out that this is a good move for the future plans of expanding the branches. Kate Jackson made the motion to amend the budget to cover the costs of hiring both reference librarians, Christine Prescott seconded the motion.

Preliminary Budget- Motion to approve the budget which was presented at the April meeting with the amendment stated above was made by Christine Prescott, 2nd by John Brown

Meeting Room Policy- Claire reminded everyone that the new meeting room policy will go into effect on July 1, 2006. She has sent the groups who now use the library weekly a letter with an explanation of the new policy. She also listed the other public meetings rooms they may try to use.

Other Old Business-

NEW BUSINESS

FOL Store – Barbara Theroux presented a plan from the Friends for using Jim's office as a Friends of the Library store. It would house the sale books, coffee (for those waiting for computers) and other Friends' products. The Friends Board would like the Library Board to hold off on plans for Jim's office space for at least six months while they research the store possibility. A reminder was given that there will no longer be a yearly book sale; more money is being made by selling the books upstairs in the library. Approximately \$1000.00 per month is made now and the Friends are wondering if they can still make that amount of money if the books were moved to a store. John Brown made a motion to wait six months while the Friends Board researches the possibility of a store, Kate Jackson, seconded the motion.

NCIP- Missoula Public Library and Havre-Hill Library will be participating in a pilot project from OCLC. It will be similar to the Partner's Project but Havre-Hill is not part of the Montana Shared Catalog and uses a different vendor for their catalog. In order for the two systems to talk to each other it is necessary to use a piece of software that allows this to happen. The project will be funded by OCLC and patrons can request that materials be mailed directly to their homes. This project will also help the State Library figure out what courier needs exist in Montana and hopefully help with a solution. Patrons will know that this is a pilot project and that the project will only last 6-8 months. When the pilot is complete we will evaluate the outcomes and what implications they have for MPL. This is a great opportunity for us to find out what sections of the county are using this service that may not have library services offered in close proximity now.

Tom Javins will be leaving the board after this meeting. He has enjoyed his work with the board and intends to reapply in the future. Tom's time on the board was very much appreciated.

NEXT MEETING July 19, 2006 at 6:30pm.

ADJOURNMENT

Respectfully submitted by:

Honore D. Bray, Director Date

Board representative:

Becky Mosbacher, Chair Date