

Missoula Public Library
BOARD OF TRUSTEES MEETING
March 21, 2007
6:30 P.M.

ORDER The meeting was called to order at 6:40 by Chair Becky Mosbacher

ROLL CALL Members present were: Becky Mosbacher, Neal Leathers, Beth Antonopulos, Rita Henkel and Honore Bray. Kate Jackson was excused and John Brown was unable to attend due to the time.

OTHERS NONE

MINUTES Minutes of the February 28th meeting were approved as submitted. Motion by Beth Antonopulos, motion carried.

CITIZENS COMMENTS
NONE

STATISTICS The formula in the percent column needs to be reversed to get a positive number

CLAIMS Motion to accept the claims as presented was made by Neal Leathers. Motion carried

DIRECTOR'S REPORT

The lab camera is working and is accessible from any PC in the library. If the panic button is pushed the staff should access the camera to see what is happening and someone needs to provide help or call 911.

Honore would like to add McNaughton rentals to the two existing Branch Library services. The rental books would allow the branch technicians to order 10 new titles per month that fit their community needs. The books can be purchased for an additional \$300 if the BT's feel they are important to the collection. The books would be ordered from the branches but mailed to MPL for processing. At the end of their branch life the books would be returned to McNaughton by the branch technicians. This would allow the branches to offer new popular materials to their patrons.

ILL maybe down a bit because Myra has been gone for a medical leave. She is now back and ILL will be opened back up again.

The office that was built in the corner of the circ room for the Assistant Director has no outside light. It would cost approximately \$3000 to put a window between the office and the Audra Browman Room. This would allow for light from the North windows to filter in through the AB room.

ADA drinking fountains are installed. The downstairs restrooms are in the process of being brought up to code. The only other remaining item will be the elevator in 2008-09.

Water permit – who should know something about this and who should be called Honore will start with the Co. Attorney after talking to Rob.

The Foundation is looking for direction from the Library Board about future projects to get involved with. Some suggestions follow

Sponsor Overdrive
Purchase MP3 players for checkout for the pilot project
Sponsor Self Check
Purchase the first round of RFID tags
YA Room
Lease McNaughton books for the branches
Fund the remodel of bathrooms in Condon

OLD BUSINESS

Draft contract for branches – The Co Attorney’s Office has approved the contract and it was forwarded to Steve White. We are waiting for a meeting date from the Frenchtown High School Board. The Library Board would like the meeting to be during a work session of the FHS Board. Honore will send notices when a date is submitted.

ADA and elevator – The elevator repair on the public elevator was a seal that has gone bad. The elevator is now in working condition but Honore addressed an issue brought to her attention by Beth Antonopulos. After visiting with a contractor, Robert and the Architects, an elevator is not a disposable item and they are rarely replaced in whole unless something major happens. The elevator repairs for ADA will cost in the ball park of \$33,524 for both elevators. Another \$21,480 is recommended to improve the response time of the doors and to begin to meet ADA requirements.

Recommendations from Dale Bickell – Paula has already learned how to get the reports from Black Mountain. The board would like to thank her for her speedy response to the request. They would like to get the reports that Dale recommended each month.

NCIP pilot project - We will be starting with the project very soon. MPL items that are on our shelves will not be available for home delivery to MPL users. MPL received the largest amount of money from OCLC for postage based on our current ILL statistics. Home delivery will continue through out the project until money runs out. When we know the popularity of the project then we will be able to determine how we can best move forward with home delivery or if it will not be possible.

Honore is looking for ideas of how to get the message out to the far corners of the county. Suggestions were school newsletters, the Directory, small weekly newspapers and Radio and TV PSA’s.

Other Old Business-

NEW BUSINESS

QME- Honore would like to add Saturday evening restroom cleaning to the contract for next year. At the present if the restrooms are a mess on Saturday’s then they remain closed on Sundays. This is not a good solution to the problem. The contract would be \$165 per month to add the Saturday cleaning.

Policy on fire arms and weapons – Missoula County Policies are used in the event that the MPL policy manual does not cover an issue.

Skate boarding – because MPL does not post “NO Skate Boarding” we cannot ask boarders to leave the area. If it is posted the law enforcement can ask that people board elsewhere. We will look into the cost of spiking the cement wall and removing the extra tie downs on the ramp.

MLA Conference -- Board members interested in attending should fill out the form and return it to Honore for registration ASAP.

Dog training – Linette will be taking her dog to obedience training and then will continue with the Delta training for service dogs. This is the program that trains the dogs that children read to.

The training is at 5PM. Linette can use vacation or we can count it as an hour of work since her dog will be trained so the library can use it. It was a unanimous decision to allow Linette to count the hour toward work time. Motion was made by Neal Leathers.

Other New Business-

NEXT MEETING

April 18, 2007 at 6:00 PM

ADJOURNMENT

Respectfully submitted by:

Honore D. Bray 4/18/07
Honore D. Bray, Director Date

Board representative:

Becky Mosbacher 4/18/07
Becky Mosbacher, Chair Date