

Missoula Public Library
BOARD OF TRUSTEES MEETING
November 15, 2006
6:00 P.M.

- ORDER** **The meeting was called to order by Vice Chair Kate Jackson**
- ROLL CALL** Members present were: Kate Jackson, John Brown, Neal Leathers, Beth Antonopulos, Rita Henkel and Honore Bray. Becky Mosbacher was excused.
- OTHERS** Claire Morton, and Chelsea Jensen a UM Journalism Student
- MINUTES** Minutes of the October 25, 2006 minutes were approved with one correction in spelling
- CITIZENS COMMENTS**
- Chelsea was in attendance to write an account of the meeting for a class at the U of M
- STATISTICS** **Claire pointed out that when the main ILL staff goes on vacation the library turns off the ability for others to borrow from us at that time. This made a difference in the number of loans made this month.**
- The number of gifts added is also down because we are not accepting large donations of materials during the remodel. Soon after we move to the new lab our gifts should go back up.
- The info desk count is up because a wider variety of transactions are being tracked at this point compared to last year. Kate suggested that last year numbers not be included as a comparison because they are not comparing like transactions.
- CLAIMS** Some items from last months claims remain on the sheet but have no dollar amount by them. Disregard those items.
- Neal Leathers made a motion to approve the minutes, motion carried
- DIRECTOR'S REPORT**
- Honore and Claire shared some of the new ideas that have been collected concerning the bookstore model for the library. Rob has made a great map of the library and cut some pieces of cardboard to scale so things can be moved around to see how we might begin to change for the future. The staff would like to make a living room area for the newspapers and magazines somewhere close to the front of the library for those who come in daily to read the newspapers and magazines.
- Neal asked about the function of the Foundation and Friends, Kate said it would be discussed later in the meeting.
- OLD BUSINESS**
- Pay increase**
- The board voted to give Claire Morton the same pay increase as the rest of the staff received during the last board meeting. It passed unanimously. The motion was restated by Beth because at the last meeting she had not been officially appointed to the board by the City Council. The vote again passes unanimously.
- Staff Party**
- The staff would like a party after the holidays. January 20th is the date and it will be at the Red and Green Rooms of the Wilma. Dinner will be at 7:00, please let Honore know as soon as possible if you will be able to attend. There will be a cash bar.
- Computer lab**
- The lab should be completed sometime in early December but computer and other equipment will need to be installed at that time. After that takes place the staff will need to be trained and everything in place to open with the New Year. Honore pointed out that Claire would be talking with staff about the possibility of spending more of their time in the lab and that those who are uncomfortable with working in that area may be assigned to a different task. It is important that everyone give the lab a shot and be trained to help in the area so the lab can be manned all open hours.
- Branch Libraries**
- Frenchtown passed their mill levy and they are ready to commit to becoming a branch. They have a few items they need to figure out prior to signing an agreement. Honore got sample agreements from the State Library last Saturday and will get a draft ready to email to the board in the next couple weeks. When the agreement is acceptable to the Library Board then a meeting will be set with the School Board.
- Trustee Workshop**
- Beth reported that the workshop attendees were Becky, Beth, Kate, and Honore from the Library Board, Kathy Cross and Marianne Vigeland from the Foundation Board and Christine Prescott from the Friends.

The presenter gave several items to consider when raising funds.

- the pyramid should have many donors at the bottom and less at the top
- whose job is it to do the fundraising, fundamental issues of trustees and director
- if the director is the fundraiser then they should spend 80% of their time in the community building advocacy. Kate pointed out that when they did a director search they wanted a director that worked public desks in the library

From the conversation between the MPL members at the workshop, it would be helpful for all three boards to meet together so each board has a feel for what the other does. Honore suggested that the library board have formal training for new board members first. Possibly in December so the three boards would not have to wait long to meet.

Beth asked if raising money then hurts the library budget. Not when you have a voted mill levy it should not. Honore pointed out that it may hurt the next time you go to the voters for the \$995000 to be raised to the current dollar value. That won't be for several years but it could hurt.

Kate reminded everyone that nothing prohibits advocacy. That should always be our goal.

It may be possible to earmark certain money for specific projects and that would supplement the budget. The Senior Outreach Projects may be a great option for this kind of funding. Something the entire community would get behind to support.

Date for Fines for Peace

Beginning the last week of November and going until the 2nd of December

Marje has put a challenge out to other libraries in the state and has had some response back that they would do something.

Emerging Leaders

Molly was not chosen for the program. They had over 350 applicants but she can attend some of the workshops at ALA and would love to have that opportunity.

Other Old Business

Claire sent out links to RFID articles for the board to review.

NEW BUSINESS

Trustee Training- will be in place of the December meeting. The plan for the bookstore model will be postponed until January. It will be easier to get pricing on items if there is a little extra time. Honore will set the training for December 13th or 20th.

Three Boards meeting date – A date will be set at the December meeting

Other New Business – Jess Nichols has resigned and will be moving to Helena where her husband has a great new job. Also, Craig Christianson will be moving on, going back to school in the spring semester. Interviews have been conducted and we have two great candidates coming on board soon.

NEXT MEETING

Will be determined by Trustee Training date

ADJOURNMENT

Respectfully submitted by: _____
Honore D. Bray, Director Date

Board representative: _____
Kate Jackson, Vice Chair Date