

Missoula Public Library
BOARD OF TRUSTEES MEETING
September 20, 2006
6:30 P.M

ORDER **The meeting was called to order by Chair Becky Mosbacher**

ROLL CALL Members present were: Becky Mosbacher, Kate Jackson, John Brown, Neal Leathers, Rita Henkel and Honore Bray, Director.
Others present were Claire Morton, Assistant Director, Karen Gonzales, Children's Librarian, Christine Hadlow from Circulation and Beth Antonopulos interested citizen.

MINUTES Minutes of the August 9th meeting were accepted as submitted. Motion by Kate Jackson

CITIZENS COMMENTS

Beth Antonopulos has moved back to Missoula with her family and is interested in a seat on the library board. She has submitted an application to the Mayor and is visiting the meeting to see what is going on at the library.

STATISTICS **The statistics were accepted as submitted**

CLAIMS Claims were accepted as submitted – Motion by Kate Jackson

DIRECTOR'S REPORT

Christine Hadlow and Karen Gonzales reported on the Richmond Canada Library System and how they have met the needs of patrons while raising circulation. Library staff will have an in-service day to brainstorm ways to use the bookstore model and roving librarians to maximize our service to patrons. The library will be closed until noon so a plan can be pulled together. Motion was made by Kate Jackson that the board authorize three hours for a staff in-service on the bookstore model and roving librarians and following the in-service an implementation plan and timeline will be presented to the board. The motion carried.

OLD BUSINESS

Mill Levy results – We will continue to pursue branch libraries in areas that are feasible and look for services that meet the needs of people we are not serving now.

Swan Computers- Fern has received the new computers at Condon. Jim set everything up and she now has four computers for patron use.

Renovation - The tech services staff will move into the new area in a couple weeks and the new computer lab will be underway. Approximate finish date is in November.

Long Range Plan – The plan has been brought up to date and we will continue to update it as we move through the year.

New policy manual – The changes are made in the policy manual and new manuals are printed. Each board member should have a current manual.

Final Budget – The commission adopted the final budget for the county with the evaluation from the state remaining the same.

Server room – The server room is complete and Jim has moved in.

Senior Outreach – Marje Doyle has visited with Aging Services about some options to get services to the elderly in the community. Marje and Christine Jorgenson will be meeting to prepare a plan of service for the aging community. One idea being considered is a virtual library. More to come as plans are made.

Other Old Business-

FOL Store – The friends are not going to pursue the store in Jim's old office. They feel they are making a good amount of money at this time and they do not have the man power for store hours. They would like to support the space being used for a computer learning lab. Classes would be taught weekly in the lab to enhance patrons basic computer skills and help patrons learn to use the electronic resources available to them through the library. Staff volunteers as well as others would teach the courses. More information will come in the future as things start to fall into place and plans for classes are developed.

NEW BUSINESS

State Aid – The per-capita per square mile money has arrived from the State Library for the amount of \$9,657.34.

Fall Workshop – Sponsored by the State Library with the use of LSTA funds is in Lewistown and four staff will be attending.

WALE – is a workshop in Washington that staff attend yearly. It has been very useful information for the staff who have attended. This year four of the staff will be going.

ASLD/PLD Retreat – is in Chico and five staff will be attending it. The main presentation will be on Library Law and Karen Gonzales will be one of the presenters. She attended a workshop in Chicago sponsored by ALA last spring and will be sharing her knowledge with the rest of Montana. Karen is also the leader for the book discussion.

Emerging Leaders - is a new project presented by ALA. Molly Kliss one of the new Reference Librarians has expressed interest in the program. She will need to attend ALA Mid-winter and the ALA Summer conferences where the workshops will be presented. Honore is asking the Foundation to support this with \$500 and would like the board's support also. Molly will then have a two year commitment to an ALA committee. Honore would like to commend her for taking a leadership role and feels it will be very beneficial to our library as well as the rest of Montana. Neal Leathers moved that Molly be given \$500 to defray cost for the Emerging Leaders Program. Motion carried

Library Board Ed. Program Voucher – we received a voucher to pay for the program because former board member Christine Prescott has volunteered to help present around the state. Since the library has so many board members who have not been trained this may be a good time to use the voucher. It must be used in this fiscal year.

Digital Content – Claire Morton explained a new service the library can offer patrons. Overdrive is the product and it allows a seamless interface for patrons to download digital materials to CD, Computers or MP3 players. More information will be shared as the project moves forward and Claire learns more.

Other New Business-

Tamarack Federation Meeting – will take place in Polson on Friday the 29th of September. If any board members are able to attend please contact Honore. The spring meeting will be hosted at MPL so that will be easier for board members to attend.

Calendar – The new county calendar is out and Honore would like the board to accept the closed days for the library based on past practices. Becky would like to add Easter to the list because in the past it has been a very low use day.

Terms of Appointment – discussion took place concerning the date that a term starts for new board members. It may need a bylaws change to make the new members terms start when a person is appointed instead of fulfilling the term of a retiring member.

NEXT MEETING

Change the next meeting to October 25th and the meeting time to 5:30 PM

ADJOURNMENT

Respectfully submitted by:

Honore D. Bray, Director Date

Board representative:

Becky Mosbacher, Chairman Date