

**Missoula Public Library**  
**BOARD OF TRUSTEES MEETING**  
**February 20, 2008**  
**6:00 P.M.**

**ORDER** The meeting was called to order at 6:00 by Chair Neal Leathers

**ROLL CALL** Members present were: Neal Leathers, Christine Prescott, Beth Antonopulos, Rita Henkel, Brenda Jackson and Honore Bray.

**OTHERS** Claire Morton, Asst. Director

**MINUTES** Minutes of the January 16<sup>th</sup> meeting were approved with one correction 2<sup>nd</sup> page Policy Manual – The policy has been accepted by the State Library and will need to be resubmitted in 2010 for an update. ('an' replaced 'and') The motion was made by Rita Henkel, motion carried.

**CITIZENS COMMENTS**  
NONE

**CLAIMS** Beth Antonopulos made a motion to accept the claims, motion carried.

**STATISTICS** Following a discussion about the statistics, Claire pointed out that the rate of circulation has increased over the past year requiring more from all staff. The library staffing has been tricky due to illnesses and other issues and the staff continue to maintain a high level of professionalism. Christine Prescott summed it all up with the comment that "THE STAFF ROCKS".

**DIRECTOR'S REPORT**  
In Board Packets.

**OLD BUSINESS**

**Frenchtown** – Neal offered to be the MPL Board representative to the advisory board for the FT Branch.  
Honore explained that there is an issue at FT at this time with staffing because the high school aide has resigned. She is the person who manned the library between the end of the school day and the start of public library hours. The replacement the school has hired cannot do the after school hours so the library would close from the time school was out until Heather opens to the public. Honore asked if the board would be willing to cost share the after school hours with the high school and Heather could keep the library open during that time. Rita made a motion to have Honore approach FT Schools about sharing the cost with MPL to keep the library open from the time school is out until the public library opens. If they will not cost share then MPL will cover the entire cost.  
Motion carried

**Federation Representative from Board** – Christine Prescott volunteered to be the representative

**Policy Manual** - The Library Gallery Exhibition policy and the Public Participation policy are tabled until the March meeting.

**Holiday** – After looking at the number of staff who would work the day after Thanksgiving, the number who want it off and the number who didn't vote, the decision was made to remain closed on the Friday following Thanksgiving. (7 yes, 11 no)

**Offline** – The conference is sponsored by MLA but carried out by the membership. Jim and Claire are the co-chairs of this year's conference and it is packed with workshops for all sizes and types of libraries. The average attendance from the past several years has been about 50 and at this time there are 75 registered.

**Redesign** – Honore handed out the timelines for the project. It should start towards the end of February and the YA department should take about 2 months. During that time the

children's department will be installing new shelves and the entrance will continue to transform into something only a gnome would know. Fiction shelving will start to be shifted and that will impact the entire collection for shifting. More to come...

**Downloadable Audio** – The committee met at MPL today and Claire is the representative from MPL. The committee has completed the RFI and RFP process and received two responses. They were from Overdrive and NetLibrary. Overdrive was eliminated because they have a separate package for schools and didn't include the schools in the RFP response. NetLibrary presented their product today and they have limited titles and the product is not what libraries are hoping for. The committee will move forward to the next step in the process and the funding for the project should be spent by the end of the fiscal year.

**Other Old Business-**

**NEW BUSINESS**

**Other New Business-**

**Resignation letter-** John Brown resigned his position on the board due to health reasons. The County will appoint another member before the next meeting. Christine Prescott suggested the Board Training be rescheduled so the new member could attend.

**Library Law** – Beth reminded everyone that the workshop that she attended in Missoula will be given on March 6, from 1-5 in Bozeman.

**NEXT MEETING**

Next meeting is March 19, at 6:00 PM

**ADJOURNMENT – 7:30**

Respectfully submitted by: \_\_\_\_\_  
Honore D. Bray, Director Date

Board representative: \_\_\_\_\_  
Neal Leathers, Chair Date