

Missoula Public Library
BOARD OF TRUSTEES MEETING
April 16, 2008
6:00 P.M.

- ORDER** The meeting was called to order at 6:00 by Chair Neal Leathers
- ROLL CALL** Members present were: Neal Leathers, Christine Prescott, Beth Antonopulos, Rita Henkel, Brenda Jackson, Margaret Wafstet, and Honore Bray.
- OTHERS** Claire Morton, Asst. Director, Molly Kliss Reference Librarian, Karl Olson, Library Assistant, Marje Doyle, Reference Librarian.
- MINUTES** Beth Antonopulos made the motion to accept the March 19, 2008 minutes. Motion carried
- CITIZENS COMMENTS**
NONE
- CLAIMS** Following discussion about the PDQ claim and the utility bill, Christine Prescott made a motion to accept the claims as presented. Motion carried
- STATISTICS** Claire pointed out that K-12 Novelist should be removed from the list because we no longer have the database.
Claire reported that the Health Fair was a great success. Exhibitors are willing to come back next year and several attendees who have health care businesses expressed interest in adding a table next year. The committee had great feedback from the attendees.
- DIRECTOR'S REPORT**
The report was included in the packets. An addition was the entry in the Missoula Downtown Association about the library and its services.
- OLD BUSINESS**
- Policy** - The Public Comment Policy was accepted as amended. Motion by Beth Antonopulos
Revision attached
- Redesign** - A short report of the construction project took place
- MLA-** Marje Doyle and Molly Kliss reported on the MLA Conference.
One workshop dealt with mental health issues that face public libraries. It was very useful to those who work in public libraries. Molly reported that she presented a Spanish Language Outreach Workshop and reception for all the participating libraries. MPL will be including Spanish in the signage, have the library card application in both English and Spanish, add a Spanish Story Time and include some other key components of library information in Spanish.
- Training** – May 6th training will take place in staff room. Christine Prescott will present the training and a potluck will take place prior to the training.
- Out at the Library** - Molly Kliss gave a report on the “Out at the Library” program. The curators of the display are Molly Kliss and Karl Olson. Enough private funding was provided to offer six weeks of great programming. The visiting authors for the program all have a Montana connection. Attendance has been over 100 for the events that have taken place.
- Other Old Business-**

NEW BUSINESS

Budget – The budget process has begun in the county and Claire and Honore are working on the preliminary budget for FY09. More information will follow.

Checkout period – Claire reported that the Partners will be discussing the checkout periods for materials at the May meeting. If a change were made this would take Board action. Staff feels the patrons are happy with the periods we now have. The proposal is for a straight 21 days for all materials. After discussion it was determined that 28 and 10 day periods work for MPL and that is where we would like to remain but if 10 days changed to 14 that would be acceptable.

Other New Business-

Branch in Lolo - Brenda Jackson was approached by Commissioner Larry Anderson concerning the Traveler’s Rest in Lolo as a branch library. Discussion took place and Honore will look into it.

Seeley Branch – Sue has requested to go to 20 hours next year for the branch. This was a discussion that took place two years ago when the branch meeting was at Seeley. It was determined at that time that once her children graduated she would move from 12 to 20 hours per week.

Staff – The Board would like to thank the staff for all the wonderful programming taking place at the library. They understand it takes hard work and dedication to pull the programs together and the outcome has been great. Honore will post a Thank You in the elevator.

NEXT MEETING

May 21, 2008 at 6:00 PM in the Director’s Office

ADJOURNMENT 7:40

Respectfully submitted by: _____
Honore D. Bray, Director Date

Board representative: _____
Neal Leathers, Chair Date

April 2008

Public Participation Policy

The Missoula Public Library Board welcomes public input at its meetings. Each agenda item (unless specified otherwise) will be open for public input during the comment period only. To assure adequate notice and assist in public participation, the agenda will be posted at least 48 hours before the meeting on the library doors, library bulletin board, web site, and current display areas.

Generally the board meets monthly on the third (3rd) Wednesday of the Month, at 6:00 P.M. in the Director’s Office. On occasion the board may call a special meeting or need to change the time and date of the monthly meeting. Notice of such changes will be given at least 48 hours before the meeting and will be posted on the locations listed above.

Everyone wishing to speak must sign in with his/her name, address, and contact information to allow for accurate spelling of names and identification of those speaking on the various items for inclusion in the official minutes of the meeting. The form will be available on the table in the meeting room.

Comments may be given orally or in writing. Since time is limited, the Board chair reserves the right to set reasonable time limits for public input on each topic. Normally, a person will be limited to five minutes per agenda item. Written comments should be submitted to the library director at least 24 hours prior to the meeting.

During Board deliberation, the public will not make any comments unless responding to a specific question asked by the Board chair.