Missoula Public Library

**BOARD OF TRUSTEES MEETING**

**May 26, 2021**

**6:00**

**ZOOM online meeting**

# ORDER The meeting was called to order at 6:00 by Chair, Audra Loyal

**ROLL CALL** Members present were: Audra Loyal, Margaret Wafstet, Becky Mosbacher, Forrest Boughner, Lisa Mecklenberg Jackson, Carol Wolfe and Honore Bray.

**OTHERS PRESENT:** Karl Olson – MPL Foundation, Jon Sears – ae design, Staff members: Will Klaczynski, Elizabeth Jonkel, Laura Cote, Pam Carlton, Robert Mueller, Bradin Farnworth, Selya Avila,

**CITIZEN COMMENTS ON ANYTHING NOT INCLUDED ON THE AGENDA**

**MINUTES – April, 2021 meeting –** Becky Mosbacher made a motion to accept the

Minutes as presented. Forrest Boughner, second the motion. Motion carried.

# CITIZENS COMMENTS – None

**CLAIMS** – **March, 2021** Forrest Boughner had a question about two printings of maps, they are correct as we needed to print twice. Margaret asked if the two Vernon Library Supply bills for labels at $42.45 is correct. Honore will check. Forrest Boughner, made a motion to accept the claims as presented. Second by Carol Wolfe, motion carried.

# CITIZENS COMMENTS – None

**STATISTICS –** No questions

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**DIRECTOR’S REPORT**

**Staffing:** One lead worker in circulation resigned, Selya Avila was promoted to that position, Jim Semmelroth retired and his positon was filled out of house, Annie Alger retired and her position was filled in house by Joleen Jin, leaving her Big Sky Tech job open to be filled in house, some hours were given to two of the part-time circulation staff. The position we put on hold a year ago for a AD for operations is in the process of being advertised in house. Hopefully we will be fully staffed by July 1.

Elizabeth Jonkel reported that the past two weeks have gone well. It has been great to see people enjoying the building.

Pam Carlton reported that the kids have enjoyed the new library and programming will begin in June. A Citizens Science program with Sun Flowers and Milk Weed will begin the summer program. The first event is full but seeds etc to participate at home will be handed out and families can join in through virtual programming to take part. One Tiny Tales and One Story time a week will begin the in-house programming. Slowly things will increase.

The Potomac Branch has received an $8000 grant from the school to purchase new materials for the kids. The school owns the school collection but we catalog and remove the items from the collection at the main branch. All school branches kids’ collections are owned by the school.

Contract for the solar array needs to be signed. Trustees have a copy

June 7, Legislative reception from 4-6. Trustees will split time to avoid quorum

Clarification about Community Kiosk – Is it treated the same as the meeting rooms? If a non-profit signs up for the use of the kiosk and wants to sell items can they do it. The answer is yes because the information at the kiosk is free to the public and they do not need to purchase the items to get the information.

Items sold in the gift shop are only items owned by the building partners.

Citizens Comments.

**UNFINISHED BUSINESS**

**Jon Sears –** There is still some trouble shooting happening on systems

Commissioning on the HVAC will take place in two weeks. Punch lists are still being taken care of by DAC. No Change orders at this time. Still working on warranty issues that come up. All part of opening a building of this size.

Honore added that a logo needs to be added to the front vestibule doors because people are running into them not realizing there is a glass door. The other issue is the front sidewalk levels. A black stripe will be added on the edge to help people know that there is a difference in levels.

**July 14, Grand Opening** – Library will be open from 1-8 Selya reported that the day will be filled with activities from the Partners and Library. Parking will be available at the University to help with the flow of traffic downtown, By the June 8, meeting the schedule should be set so the PR can begin.

**Increase numbers in the library:** Forrest Boughner made a motion to increase capacity in the library to 150 and hour on June 1, 200 on June 15 and unlimited on July 1. Carol Wolfe second the motion, motion carried.

On June 15, meeting rooms will open to COVID capacity.

Lisa Mecklenburg Jackson asked if the County was receptive to using part of the ARPA money to pay for the Security Guards. Honore has contacted the Commissioners and Andrew about the issue. Lisa would like to know when the meeting that the decision will be made is.

Lisa Mecklenberg Jackson will help with the revision of policy.

PUBLIC COMMENT:

**OTHER OLD BUSINESS:**

# NEW BUSINESS

**Next meeting will take place in person and online.**

**June 23, 2021**

<https://zoom.us/j/98933378551?pwd=ZUtkcTZ2UzZkVkZzSmJFMTVuTFljdz09>

# ADJOURNMENT

Respectfully submitted by:

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Honore D. Bray, Director Date

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Audra Loyal, Chair of the Trustees Date