Missoula Public Library

**BOARD OF TRUSTEES MEETING**

**June 23, 2021**

**6:00**

**ZOOM online meeting**

# ORDER The meeting was called to order at 6:00 by Chair, Audra Loyal

**ROLL CALL** Members present were: Audra Loyal, Becky Mosbacher, Forrest Boughner, Lisa Mecklenberg Jackson, Carol Wolfe and Honore Bray. Margaret Wafstet was absent.

**OTHERS PRESENT:** Karl Olson – MPL Foundation, Karen Harrison – County HR, Staff member: Will Klaczynski, Rip Hamilton – Solar Plexus, Sarah Polumsky

**CITIZEN COMMENTS ON ANYTHING NOT INCLUDED ON THE AGENDA**

NA

**MINUTES – May 26, 2021 meeting –**Becky Mosbacher made a motion to accept the

Minutes as presented. Carol Wolfe, second the motion. Motion carried.

# CITIZENS COMMENTS – None

**CLAIMS** – **May 2021,** Carol Wolfe made a motion to accept the claims, Becky Mosbacher, seconded. Motion carried

# CITIZENS COMMENTS – None

**STATISTICS –** No questions

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**DIRECTOR’S REPORT**

June 7, Legislative reception had about 30 in attendance. Several Legislators toured the building. Audra Loyal, was the representative of the Trustees in attendance.

Meeting Rooms – A request for a class reunion in 2022 was received. After hours meetings are not allowed at this time. A trial will take place in September and once the Trustees see how it goes they will make a decision on after hour use of the library. Becky Mosbacher will tell the person who inquired that they should call back in late September.

Architects had a professional photographer from Seattle here last week. They took photos for three days. We will see proofs of the photos in a few weeks.

The position of the Operations Assistant Director was advertised in house as a promotion. This position deals with the circulation system, the AMH, Partners and all couriers. A member of the MSC staff will be asked to be on the interview committee. Interviews will take place in a couple weeks.

Audra Loyal read a letter of retirement from Honore Bray, Director. Her retirement date is March 31, 2022. Karen Harrison from the County HR Department will help the Trustees conduct the search for a new Director. The search will be a national search. Karen said that Desiree Funstone contacted her wanting the Library Staff and Union to be involved. Karen explained that the community, staff, Trustees, and all will be included in the process. It should take several months for the search.

Citizens Comments.

**UNFINISHED BUSINESS**

**Building -** Rip Hamilton from Solar Plexus discussed anchoring the system to the roof. The building is too tall to use the original frames in the design and bid. Wind speed is too great so with those frames the roof would need to be penetrated two times on each frame. It was decided to use a ballasted system which will reduce the output slightly. The cost will increase by $4870 versus $40+k to penetrate the roof for the other system.

Becky Mosbacher made a motionto use the ballasted system for solar array, taking a slight reduction in watts as Rip Hamilton recommended. Carol Wolfe seconded the motion, motion carried.

**July 14, Grand Opening** – Library will be open from 1-8.

Selya would like volunteers to scoop ice cream or do tours.

**Increase numbers in the library:** Becky Mosbacher made a motion to move to full capacity in the building July 1, 2021, including meeting rooms. Carol Wolfe seconded the motion, motion carried.

PUBLIC COMMENT:

**OTHER OLD BUSINESS:**

# NEW BUSINESS

**Elevator Policy –** The library has been experiencing issues with children and Young Adults playing in the elevator. The movement is causing the elevator to stop between floors and it will not move again. Once the passengers push the emergency button, the fire department is called to extract the passengers from the elevator. They remove the passengers and then KONE the elevator company must reset the elevator. This costs $1300 each time. Following discussion the Trustees determined the misuse of elevators falls under the “Destruction or Theft of Library Materials or Property” policy and the cost of KONE resetting the elevator will be passed on to the individuals or parents of the individuals who have caused the emergency button to be pushed. Signage stating “Individuals who cause unlawful stoppage of the elevator will be assessed damages of $1300.00 to reset the equipment”.

**New Director hiring Committee –** Audra asked for two Trustees to join her on a hiring committee for a new Director. This committee will work closely with Karen Harrison from the County Human Resources Office. Members are Audra Loyal, Becky Mosbacher, and Carol Wolfe.

**Next meeting will take place in person and online.**

**July 28, 2021**

https://zoom.us/j/96505091741?pwd=L3ZrdDBsdTVDTFVoTWFEMHRBZnpGZz09

Meeting ID: 965 0509 1741

Passcode: 181255

Meeting ID: 965 0509 1741

Find your local number: https://zoom.us/u/abOJHuAGG

# ADJOURNMENT

Respectfully submitted by:

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Honore D. Bray, Director Date

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Audra Loyal, Chair of the Trustees Date