Missoula Public Library

**BOARD OF TRUSTEES MEETING**

**November 23, 2021**

**6:00**

**ZOOM online meeting**

# Citizen comments are very important to the Library Trustees. Policy states that public comment is limited to three minutes on each agenda item or three minutes at the beginning of the meeting on items not on the agenda.

# ORDER The meeting was called to order at 6:00 by Chair, Audra Loyal

**ROLL CALL** Members present were: Audra Loyal, Forrest Boughner, Margaret Wafstet (Online), Lisa Mecklenberg Jackson (Excused), Becky Mosbacher (Phone), Carol Wolfe (Absent), and Honore Bray.

**OTHERS PRESENT:** None

**CITIZEN COMMENTS ON ANYTHING NOT INCLUDED ON THE AGENDA**

**MINUTES – October 27, 2021 meeting –** Becky Mosbacher made a motion to accept the

minutes as presented. Forrest Boughner, second the motion. Motion carried.

# CITIZENS COMMENTS – None

**CLAIMS** – **October, 2021,** Forrest Boughner made a motion to accept the claims as presented, Margaret Wafstet second the motion. Motion carried.

# CITIZENS COMMENTS – None

**STATISTICS –** No comments

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**DIRECTOR’S REPORT**

North Western Energy renewable energy grant has been received and deposited. The bill has been paid in full.

The NIH Climbing Structure completion date is still undetermined. Amanda Duley has been working with several local fabricators to see if there is a local firm that could complete the job. So are nothing has been decided.

Honore will be facilitating and presenting at the Library Journal Design Institute on the 30 of November. She is also working on one in May in New York and next November at MPL. Honore requested permission to continue working with LJ for the November institute at MPL even though she will be retired. Permission was granted as long as it does not preclude the new Director from attending.

**UNFINISHED BUSINESS**

**Building –** Hinges on two interior front doors are still an issue as well as the alarms. Both companies are aware of the issue and are working on solutions.

**Food Policy –** County Attorney’s Office said that “catering” means that the person or entity hosting the meeting is providing food to the participants. If a person brings their own brown bag lunch that is not catering but when the host is bringing brown bags for everyone that is catering. At this time Risks and Benefits does not want anyone bringing food to a meeting if it is not catered. This is a COVID restriction. If everyone is contributing to a potluck (not in COVID times) that is not catering.

**OTHER OLD BUSINESS:**

**Becky Mosbacher –** wanted everyone to know that the staff reports are appreciated. She enjoys reading what everyone is doing. The statistics of the Maker Space are particularly interesting.

# NEW BUSINESS

**Library Director Recruitment update** – 20 applications were received. HR has completed their review and 1st rounds of interviews will take place on Video. The new Director will begin after the current Director has vacated her position. There is no need for overlap. The two Assistant Directors will train the new Director.

**Next meeting will take place in person and online.**

**Time: Wednesday, December 29, at 6:00 PM**

**Join Zoom Meeting**

**https://us06web.zoom.us/j/82663252940?pwd=VTAycWQ4cDUrVWF4Qk9LTTQ1TjR3dz09**

**Meeting ID: 826 6325 2940**

**Passcode: 805903**

**Dial in at: 1-720-707-2699**

# ADJOURNMENT

Respectfully submitted by:

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Honore D. Bray, Director Date

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Audra Loyal, Chair of the Trustees Date