Missoula Public Library

**BOARD OF TRUSTEES MEETING**

**December 29, 2021**

**6:00**

**ZOOM online meeting**

# Citizen comments are very important to the Library Trustees. Policy states that public comment is limited to three minutes on each agenda item or three minutes at the beginning of the meeting on items not on the agenda.

# ORDER The meeting was called to order at 6:04 by Chair, Audra Loyal

**ROLL CALL** Members present were: Audra Loyal, Forrest Boughner, Margaret Wafstet, Lisa Mecklenberg Jackson, Carol Wolfe, and Honore Bray.

**OTHERS PRESENT:** Desiree Funston, Karl Olson, Teresa Clark – Staff, Paul Lind – Library user

**CITIZEN COMMENTS ON ANYTHING NOT INCLUDED ON THE AGENDA**

Paul Lind of Missoula Thanked Honore Bray for her service to the Library and asked the Trustees not to overlook Elizabeth Jonkel and her past 10 years of service when replacing the Director.

**MINUTES – November**, 2021- Carol Wolfe made a motion to accept the

minutes as presented. Forrest Boughner, second the motion. Motion carried.

# CITIZENS COMMENTS – None

**CLAIMS** – **November, 2021 –** Margaret Wafstetasked what Lyngsoe carts were – they are the carts for the automated materials handler. She also asked why the Foundation postage was being paid by the library. – The library pays postage through the postage machine and the Foundation and Partners are charged for their share. The last questions concerned gas for the MCAT pickup – MCAT shares their pickup with all Partners and whoever uses it pays for gas.

Carol Wolfe made a motion to accept the claims as presented, Forrest Boughner second the motion. Motion carried.

# CITIZENS COMMENTS – None

**STATISTICS –** No comments

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**DIRECTOR’S REPORT**

A local fabricator has been hired to complete the climbing structure and it should be completed in February.

A contract with Red’s towing has been signed to tow vehicles that park overnight. The Library contracts with the County to plow the lot and it needs to be empty to plow. There are no overnight parking signs up and now “Red’s Towing” signs.

**UNFINISHED BUSINESS**

**Building –** Two inside doors are still not in place. New hardware is ordered by no ETA. DAC and TC Glass will be absorbing the cost of the hardware. All other punch items are small items that deal with glass.

**OTHER OLD BUSINESS:**

# NEW BUSINESS

**Library Director Recruitment update** – Second interviews were completed today. The final candidates will be chosen in a couple days. They will come to Missoula in January to have in person interviews with the Trustees and visit with stakeholder groups.

Desiree Funston asked how the groups will be notified. Audra Loyal said that HR will contact the stakeholders**.** Desiree wanted the Trustees to know if the Union can help in any way they are willing.

Paul Lind thanked the Trustees

**Next meeting will take place in person and online.**

**Time: Wednesday, January 26, 2022, at 6:00 PM**

**Join Zoom Meeting**

**https://us06web.zoom.us/j/82018500705?pwd=SDBUVTAwTCs5aUhCMVhtdjAzVlpidz09**

**Meeting ID: 820 1850 0705**

**Passcode: 266541**

**Find your local number: https://us06web.zoom.us/u/k6DEUKm7P**

# ADJOURNMENT

Respectfully submitted by:

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Honore D. Bray, Director Date

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Audra Loyal, Chair of the Trustees Date