



Request for Commission Action

Public Hearing

Meeting Date: December 1, 2022

Action Information

Date Required: 12/1/2022

Action/Motion Requested: Request the Board approve a budget amendment for reconfiguration of employee positions at the Missoula City-County Library.

Parties Involved: Missoula County

Fiscal Impact: Please see attached amendment.

Budget Action Required: Budget Amendment - please see attached

Requestor Information

Submitter: Amanda Henthorne

Department: Financial Services

Submitted: 11/23/2022

E-mail: ahenthorne@missoulacounty.us

Presenter: Amanda Henthorne

Project Information

Project/Item: Budget amendment for library budget.

Project Location: Missoula City-County Library

Project/Contract Begin Date: 1/3/2023

Project/Contract End Date: 6/30/2023

Action Request Summary

Request the Board approve a budget amendment for fiscal year 2023 to realign personnel positions to accommodate additional support from the library foundation and add a new Community Engagement Specialist position to facilitate space rentals. For FY23, the changes to the budget are expected to be neutral with no use of cash or additional tax dollars required. The library foundation will be paying the full salary of the director rather than the previous 0.5 FTE support. The savings to the county from this additional revenue will support a 0.4 FTE increase for an existing employee to full-time 1.0 FTE status and result in less cost to the county in both FY23 and FY24 because of the difference in wage rates. Additionally, a 1.0 FTE Community Engagement Specialist position will be added to the budget for half of fiscal year 2023 and be a full-time, year-round employee going forward. The additional revenue expected from the hiring of the position by the work they will do with the community in facilitating rental of meeting and functional spaces in the Library will more than pay for the position in FY23 and will potentially be neutral to the county in future fiscal years.

Action Request Approvals

Financial Services
Attorney
Risk & Benefits
BCC Admin Staff

Created/Initiated - 11/23/2022
New -

Commission Actions

Chair

Chair Authorized to Sign: No

Commissioner

Commissioner

Action Date
