**DEPARTMENT/BRANCH REPORTS**

**APRIL 2023**

**CHILDREN’S DEPARTMENT REPORT**

By Pam Carlton

**Month: April 2023**

Comments:

. **LRP Objective: Provide quality literature in various formats for all users**

-Juvenile Materials: Ordering, weeding, mending, donations, memorials, requests, reports.

-We all stay current of trends and issues in juvenile literature by reading journals and blogs.

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**LRP Objective: Join in outreach programs including at least one large-scale community partnership event per year; use bookmobile in at least one new outreach event per year.**

-Dana reads on the Pea Green Boat every other Monday.

-Tiny Tales happens every Wednesday at EmPower Place.

-MPL and Families First held our last cooking program for Lowell school kids. These kids come to the library for after school programming, funded by the LINK NIHS grant.

-Tours for Rattlesnake, Arlee, and Target Range Kids – kindergarten, first and fourth grades.

-Dana talked with the current and new children’s services librarians from Whitefish. On Saturday, April 22 the Whitefish librarians came to storytime to watch and learn, but no one came. Dana took that opportunity to go through his steps for preparing and giving a storytime for the visitors.

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**LRP Objective: Offer programs and services for teens and children of all ages each year**

-We offer in person Storytime and Tiny Tales. We record our storytimes and post new ones on our YouTube channel weekly.

-We offer Lego Club, You’re An Engineer programs and Cooking With Chop Chop. You’re An Engineer is a collaborative program with our partners. We supply the Rig-a-ma-jig and Families First supplies their oversize blue blocks. Cooking with Chop Chop is also collaborative with Families First. We have a kids’ cooking magazine called Chop Chop and we take our inspiration from the magazine for our cooking program.

-The Brave Space: A Teen Writing and Art Workshop with UM’s Global Leadership Initiative. There were three sessions of this program. Six teens attended all three sessions and created zines.

-Special programs each quarter at the library in collaboration with AUOR partners. This quarter there were special Earth Day programs. Because of the Wild Walk parade and the Wildlife Film Festival attendance was sparse.

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**LRP Objective: Provide quality public service to all users**

-Provided positive public service in all interactions on the telephone and during curbside.

**FACILITIES DEPARTMENT REPORT**

By Robert Peltzer

**SCHEDULED ACTIVITIES**

Office work, live and remote monitoring of HVAC, lighting, key card, and generator systems (sprinkler system in summer) HVAC maintenance, monitor cleaning, field patrons emails, AMH maintenance and cleaning, maintain parking lot and grounds, clean Montana room, admin., and ref. offices, maintain troffers, registers and walk in plenums, weekly meetings, prep and teach painting class.

**UNSCHEDULED ACTIVITIES**

Recycling, hide spacers in topo wall/Robert M., refill sanitizers, receive and store shipment, contact Red’s, adjust flooring/Rachel, chore/Kayla, checked art box drainage/FF, checked drinking fountain operation/Amanda, visited w/Lyngsoe tech, adjusted temps and other chore/Dana, chore/Joleen, repair chair/Joleen, chore/Dana, check window troffer/Amanda, chore/Lyngsoe, chore/mending, repair cover lid/Will, chore/Linette, hardware store, repaint bathroom patch job, meet and work with Access Lock, tighten OPAC/Jon, chore/Taylor, chore/Eliz/Amanda, online shopping, chore/Greg, remove graffiti/Desiree, treat balcony tables, chore/Dave, chore/Selya, online order, Repair curtain/security, inspect door and carpeting/Selya, meet with JC and TJ, troubleshoot Boilers and Meet with JJC, repair door/Selya, chore/Christy, inspect lock mechanism/Selya, print receipt/Leslie, meet and work with PhotoScan, chore/Taylor, VACATION, chore/Pam, receive and store Lyngsoe components, repair Patte Creek book drop/Ed, meeting/Dave, chore/Karl, collect broken chair/Amanda, drill press work, key card/Spectrum, meet with DAC representative, shipment receive and store, repair parking bollard, chore/Teresa, chore/Dave, check AMH/Jon, replace hardware on chair/Robert M., repair disconnected outlet/Desiree, hang new streamers in garage/security, check on missing table components/Robert M., check lighting/Paulette, chore/Puritan, key cards/KFGM, delivery/Paulette, meet w/Katie FF, replace batt in garage, reattach trim/Dave, repair stair rail cup ring/Linette, recycling, check door handle/Crystal, adjust closure on balcony doors/Selya, work on MCAT door/Lorie, hardware store, meet with TJ, work on exhaust/Taylor, check order status, balcony door adjustments/Selya, chore/Shadi, fabricate and install new lock hardware/Selya, online shopping, hardware and mechanical store, check roof mounts and motors, change belts, mechanical store, chore/Amanda, look for shipping container keys, meet with TJ, key card/Spectrum, meet with DAC, install motor belt, check bathroom issue/Will, set up ladder/ building inspector, work on urinal, chore/Selya, chore/Dave, meet with TJ, tighten railings/security, replace and order more sharps liners/Amanda, reset Jesse’s key card office door, refill container/staff, chore/Robert M., clean out WOW bus from all supplies/Slaven, Amazon shopping and supply order/Amanda, work on light switches/ Paulette, light adjustment/FF, repair chair/Will, jumper cable the bus and move to PW, chore/Amanda, work on garage, chore/Amanda, light adjustment/Paulette.

**MAKERSPACE DEPARTMENT REPORT**

By Taylor Marston

During the month of April 2023, we had **514 patron interactions** in the Makerspace. These interactions were split between appointments, field trips, workshops, and walk-in hours. Here are some highlights of the many projects that came through the Makerspace this month:

* **3D prints:** This is still a popular service and the 3D printers are running each day we are open, and usually all day long. Some of the projects we printed included:
  + Custom Dungeons and Dragons figurines
  + Bicycle accessories
  + 3D scanned clay sculptures
* **Laser cut/engraved items for patrons.** The laser cutter continues to be one of the most popular pieces of equipment in the Makerspace. Some examples of laser cutter/engraver projects include:
  + Bark baskets engraved with original Indigenous artwork
  + Plywood coins with prizes etched on them for a kids’ activity
  + Water bottles and phone cases etched with custom designs and contact info
* **Other projects.** This month we had several projects using our variety of equipment, including the Shapeoko CNC router, the Cricut, and our sewing machines. Projects that used these machines include:
  + A large box to house electronics cut with the Shapeoko CNC router
  + Labels for the Store cabinets cut with our Cricut vinyl cutter
  + Well-loved overalls patched and mended with our sewing machines

The Makerspace hosted a number of **activities and themed open hours** during the month of April. Some of these events included:

* **SPARK! Arts artist-led workshops.** This month we had a workshop for middle-schoolers to make their own coins by etching molds from plywood and pouring pewter in them, led by SPARK! Arts artist Jesse Blumenthal.
* **Mending and sewing walk-in hours.** Kids and families were able to make rabbit hand puppets during these themed walk-in hours.
* **Cricut basics class.** The Makerspace had great attendance for this bumper sticker workshop, where patrons were able to learn the basics of Cricut’s software to design their own sticker.

I also hosted several Makerspace orientations for staff this past month, with the goal to familiarize staff with the Makerspace and to create a bridge between the rest of the library and what can be a very isolated Makerspace.

**INSTAGRAM REPORT**

By Mary Wooldrige

**1,194** = April Total Likes

**2,507** = Total Daily Page Engaged Users The number of people who engaged with your Page daily. Engagement includes any click or story created. (Unique Users)

**3,642** = Followers as of today’s report – (2/10/2023) – Up by **87 Followers**

**SEED LIBRARY REPORT**

By Amanda Allpress

Seed checkouts: 106 packets

**BIG SKY BRANCH REPORT**

By Brian Doyle

Programming going well, two students regularly attending Writers’ Group, several 3D printing demonstrations, and had a parent and two kids come for the Big Sky Gaming day. There have also been several people coming in for computer help. Finalized summer programming schedule, finished ordering books from Baker & Taylor for this fiscal year.

**FRENCHTOWN BRANCH REPORT**

By Jane Guest

Closed during Frenchtown spring break.

So quiet in the spring. Schedules are busy.

Summer: Hours change on the 6th of June. Open Tuesday thru Thursday. Hours will be shortened until the library re-opens mid-July. We will either be outside or in the commons just in the door. Lap top and holds will be available.

Grab and Go Lunches will be served three days a week in the drive or parking area.

Wednesday will be story time and arts and crafts before lunch. Hope to offer a few books on carts for the younger readers, a summer reading program using some of the money from the Town Pump money we received last year.

**LOLO BRANCH REPORT**

By Erin Casey

For April, we had 1-MCAT Stop Animation Program and had seven in attendance. We also had 7-school related meetings including staff, faculty and paraprofessional groups.

I am continuing to weed the MPL-Lolo collection in preparation for the move to the new school over the summer. In addition, I met with Amanda A. to discuss some logistics of the move including obtaining boxes, suspending holds, closing the book drop bin and collection development in late August or early September as we move into a new location. I made up some book marks with April, May and June events and timelines for the move. These have been handed out to patrons and I am encouraging them to place holds, return items and other library services at the Big Sky Branch or MPL-main, the two closest locations to the Lolo Branch.

Our regular patrons have been open to the changes over the summer. Some have expressed regret not having the convenience of this location but overall I haven't had any negative feedback. The last date for the Lolo Branch in our old location will be June 15th. The opening date of the new location will be September 5th. I will return to the new location to unpack in late August.

**POTOMAC BRANCH REPORT**

By Kayla Whitaker

Summer program planning has begun in earnest – I applied for and received the Town Pump grant for $1,000 so I am able to put on the handful of programs I was hoping to!

As the school year starts winding down, I am hoping to receive completed Potomac Reads reading logs. Another reminder may be needed before school ends next month.

Continuing to see at least 1 new adult user every week.

**SEELEY LAKE BRANCH REPORT**

By Carrie Benton

One of my patrons is finished with the MPL Reading Challenge and was looking for more. I recommended the Pop Sugar Reading Challenge – another patron is doing that one.

The BPA kids were finalists at the National Competition with their Podcast!! Huge success – coming out of the partnership between the library and MCAT reaching out to the branches. The local community was extremely supportive and helpful with funding.

We received the $1,000 Town Pump Grant for the Summer Reading Program. Materials have been ordered. I will be visiting the elementary school classrooms at the end of the month to promote the program. For this summer, we also have scheduled “Tilly the Bear” in July (thanks to Sarah Velk for sending this person my way), and spectrUM is bringing their “Be a Physicist” program for kids on June 21st. Plans are in process to bring out the youth symphony.

The Government teacher plans to hold in-class presentations for the DP projects. I encouraged inviting parents to these. We received $3,500 in grant money for this and I’m not sure much has been spent.

We now have lots of puzzles and not as many takers. The warmer weather seems to be inviting people outdoors. I’ve been having conversations with patrons about a “Puzzles & Podcasts” program for the Fall/Winter and so far people seem interested in the idea.

**SWAN VALLEY BRANCH REPORT**

By Jenny Kauffman

Our book discussion this month was on The Immortal Irishman by Timothy Eagan. It was well liked especially for the writing style. We did not have any additional workshops scheduled this month, but I was invited to our community council meeting to present what our current offerings are to the community. It was a highly attended meeting because the next order on the agenda was our current police protection situation. Several people indicated to me that they did not know we offered so many services and there was very positive feedback that we are now able to offer notary service.