Missoula Public Library

**BOARD OF TRUSTEES MEETING MINUTES**

**June 28, 2023**

**6:00**

**Missoula Public Library, Blackfoot Room & ZOOM online meeting**

# Citizen comments are very important to the Library Trustees. Policy states that public comment is limited to three minutes on each agenda item or three minutes at the beginning of the meeting on items not on the agenda.

# ORDER The meeting was called to order at 6:00 by Chair, Margaret Wafstet

**ROLL CALL** Members present were Forrest Boughner, Lisa Mecklenberg Jackson, Megan Moore, Margaret Wafstet, Carol Wolfe, and Slaven Lee.

**OTHERS PRESENT:** Cassidy Brooks (online), Pam Carlton (online), Will Klaczynski (online), Nick Wethington

**CITIZEN COMMENTS ON ANYTHING NOT INCLUDED ON THE AGENDA**

It was Margaret’s last meeting. She was presented with flowers and the rest of the Board made a donation to the Clinton Food Pantry in her honor.

**CONSENT AGENDA –**

1. Consent Agenda

Minutes – May 31, 2023 meeting – Lisa suggested adding detail about ILL policy change.

Claims – May 2023

Statistics – May 2023

Lisa asked about Lyngsoe contract and what it was for. Forrest noted that Postage was underspent (at 50%). He also noticed the significant increase in Big Sky circulation and thought that it was impressive. Carol wondered if it was related to the end of the school. Margaret requested more information about how sharps containers are emptied and disposed of. Forrest asked about the history of the Permissive Medical Levy, which Slaven will research.

Citizen Comments:

Lisa made a motion to accept the items on the consent agenda following discussion. Megan, 2nd the motion, motion carried.

**DIRECTOR’S REPORT**

750 summer learning logs have been given out in one month!

AIA/ALA Library Building Award – Slaven attended in Chicago and accepted the award along with Traci from MSR. Many attendees said they were impressed and hope to visit Missoula.

Budget Update – no update since last meeting. Margaret asked if the County plans to budget more for utilities and Slaven confirmed that they do.

DNA Climber Update – There are plans to replace the plywood barrier with plexiglass and information about where we are at in the process. Increase transparency. Grant funds will pay for it.

Vestibule Update – Multiple door issues again. TC Glass provided training for maintenance. Robert Peltzer and DAC are trying to schedule another TCG visit.

Patron Interaction – Slaven shared information about the memorial at the POV for one of our patrons.

Strategic Plan Presentation – Slaven handed out hard copies and there was a discussion about incorporating goals into director’s evaluation.

Citizens Comments:

**UNFINISHED BUSINESS**

Sustainability Team – The Trustees revisited the discussion from May’s meeting and the Building and Grounds Committee proposal. They agreed to not form either type of committee and Slaven will ask for support and presence at meetings when needed.

Commissioning Report – Submitted by IMEG. Tom Javins and Slaven are reviewing. Slaven will send to Board and add to July agenda.

Citizens Comments:

**NEW BUSINESS**

spectrUM Weather Station – Nick wanted to start the conversation about adding a HART (High quality Atmospheric Readings and Telemetry) to the building. He and Robert Peltzer looked potential sites for it. The preferred one is on the fourth floor roof, just outside of the terrace (southeast side). The Board was very supportive would like to see the actual station to determine where it would work best without interfering with the building design. If approved, Nick will work on MOU. From his presentation:

The HART Weather and Air Quality Station, as part of the Wildfire smoke exhibit, represents an exciting opportunity to spur public interest and education in atmospheric and air pollution studies. The exhibit will introduce visitors to the scientific processes of data collection and interpretation and generate interest i n STEM with its presentation of accessible, practical information on local atmospheric conditions. Through a user-friendly visualization of collected data, visitors can learn about the factors that shape local conditions, including the impact of wild fire smoke pollution. This data will be archived, allowing for its use in wildfire smoke and pollution research. The HART is sponsored by NSF under a CAREER award to Dr. Lu Hu., and is being developed in cooperation with spectrUM.

Branch visits – Margaret suggested the Board vote on a summer visit to the most rural branches. Slaven described programming that is going on at Potomac, Seeley Lake, and Swan Valley. Carol suggested extending an invitation to the Foundation and Friends. They decided to visit at the same time as Jess Walter’s Big Read Program, depending on the date and time.

Megan made a motion to make a trip to the branches in September. Carol, 2nd the motion, motion carried.

Families First Request for Additional Space – FFLL made a request to acquire one of the study rooms on the 2nd floor for intake and consultation. Their business has increased by 300%. Rooms have around 800 sessions in the last year, which is about 17% utilization. Discussion followed about the study rooms being used more in the future, how it is difficult to give back public space once it is used for staff, and worries about perception from tax payers. The Trustees fully support FFLL and are impressed by the work they do. They plan to monitor progress.

Lisa made a motion to decline the request for additional space. Carol, 2nd the motion, motion carried.

HB 359 litigation – Slaven will add to next agenda. A constitutional law firm has reached out to MPL asking if we want to be involved in litigation against the State or provide a statement of declaration about the potential impacts of the unspecific language HB 359 related to “sexually oriented performance.” There is worry that programs and events beyond drag story time will be impacted, such as readings and author events.

Elections – Forrest will become Chair. He nominated Julie for Vice Chair. If she declines, the Board can vote again next month. Carol, 2nd.

Citizen Comments:

**BOARD SHARED TRAINING**

Montana State Library video #5. Extreme Customer Service or Effective Meetings? The Trustees were unclear about which one they were supposed to watch; some watched both. They highly recommend the Customer service video, which included the line: “Today I broke a rule to provide great customer service.” It was presented by a librarian from Meridian, ID.

MSL Trustee Essentials next month – Slaven will send the email with info again to group.

**Next meeting will take place in person and online: July 26, 2023**

# ADJOURNMENT

Respectfully submitted by:

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Slaven Lee, Director Date

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Forrest Boughner, Chair of the Trustees Date