Missoula Public Library

**BOARD OF TRUSTEES MEETING MINUTES**

**March 27, 2024**

**6:00 pm**

**Missoula Public Library, Blackfeet Room & ZOOM online meeting**

# Citizen comments are very important to the Library Trustees. Policy states that public comment is limited to three minutes on each agenda item or three minutes at the beginning of the meeting on items not on the agenda.

# ORDER The meeting was called to order at 6:05 by Chair, Forrest Boughner

**ROLL CALL** Members present were Forrest Boughner, Julie Edwards, Peter Donaldson, Lisa Mecklenberg Jackson, and Slaven Lee.

**OTHERS PRESENT:** Will Klacynski (online), Kayla Whitaker (online).

**CITIZEN COMMENTS ON ANYTHING NOT INCLUDED ON THE AGENDA**

**CONSENT AGENDA –**

1. Consent Agenda

Minutes – February 28, 2024 meeting

Claims – February 2024

Statistics – February 2024

Citizen Comments:

Lisa made a motion to accept the items on the consent agenda. Julie, 2nd the motion, motion carried.

1. **DIRECTOR’S REPORT**

**DNA Climber** – In April, a representative from Parson, Behle, and Latimer will debrief the Board of Trustees in an Executive Session.

**FY25 Budget Process** – Slaven will include a spreadsheet of the proposed budget in the next Board packet.

**Project Community Connect –** The event took place earlier today. It was amazing. 70 service providers, 50 volunteers, and probably 500+ attendees received free haircuts, dental work, pet licenses and vaccines, and beyond. It was a magical event, really well organized, and clearly needed. Slaven zoomed in to the UM Democracy Summit and had a recap conversation with Seth Bodnar facilitated by Michael Rohd for participants.

**Clyde Coffee Lease –** Brian West has been working with Clyde’s attorney on a lease that was signed today. Clyde hopes to begin business as soon as possible, serving a minimal menu, while they build out the space. They are ready to begin catering events now and plan to provide refreshments for the Writing Contest on April 28. They also donated coffee to Project Community Connect.

**Watercolor Class** – Slaven agreed to allow Robert P. to teach the class twice a month, as opposed to only once a month. Community Engagement also met with reps from the class to brainstorm what they can do during classes not led by RP. This seems to have satisfied most parties.

**Wage Advocacy Letter** – Slaven spoke to the County Commissioners about this. They appreciated the information and said that it is difficult to raise one Bargaining Unit’s wages without raising all. We also discussed tax code. They recommended follow-up with Chris Lounsbury, which Slaven plans to do.

1. **UNFINISHED BUSINESS**

Citizen Comments:

1. **NEW BUSINESS**

Laptop Policy Update – Due to theft issues, Management would like to add stronger language. Brian West has approved this. Slaven reports stolen laptops to County Risk & Benefits for insurance claims.

Julie commented that in her experience doing equity audits for organizations, she would remove this language. She elaborated by saying anytime you attach the police to a library service, you risk creating an unwelcoming environment for some.

Lisa made a motion to approve based on Brian West’s approval to change the language from *will* to *reserve the right to*. Megan, 2nd. Julie abstained. Motion carried.

Forrest plans to leave the Board in June after his term ends to attend to his business. Lisa’s term is also up; she is the City appointee. Slaven will reach out to begin recruitment. Chair and Vice Chair are chosen by election.

Citizen Comments:

1. **SHARED TRAINING**

Privacy and Public Spaces (WebJunction) – minutes actually state this discussion is moved until April, so pushing until then. Niche Academy training in May.

1. **EXECUTIVE SESSION – Director Evaluation**

Julie made a motion to go into Executive Session, Megan 2nd, motion carried.

Slaven received favorable scores and comments and a discussion ensued. The Board also agreed to a 3% wage increase effective on the pay period closest to Slaven’s anniversary date of 4/4/24.

**Next meeting will take place at the Missoula Public Library and online: April 24.**

# ADJOURNMENT

Respectfully submitted by:

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Slaven Lee, Director Date

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Forrest Boughner, Chair of the Trustees Date