

**Missoula Public Library**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**May 22, 2024**  
**6:00 pm**  
**Missoula Public Library, Blackfeet Room & ZOOM online meeting**

Citizen comments are very important to the Library Trustees. Policy states that public comment is limited to three minutes on each agenda item or three minutes at the beginning of the meeting on items not on the agenda.

ORDER The meeting was called to order at 6:02 by Chair, Forrest Boughner

**ROLL CALL** Members present were Forrest Boughner, Julie Edwards, Peter Donaldson, Lisa Mecklenberg Jackson, Megan Moore (online), and Slaven Lee.

**OTHERS PRESENT:** Karl Olsen, Will Klacynski, Allen Seelye.

**CITIZEN COMMENTS ON ANYTHING NOT INCLUDED ON THE AGENDA**

**CONSENT AGENDA –**

1. Consent Agenda  
Minutes – April 24, 2024  
Claims – April 2024  
Statistics – April 2024

Discussion: Megan asked questions on the stats for JSTOR.

**Action item:** Slaven will look into this and report back at the June meeting.

Megan moved to approve. Julie seconded. Consent agenda approved.

Citizen Comments: None

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## 2. DIRECTOR'S REPORT

**General Updates** – Continue to have issues with Main Street door. It is being adjusted by TC Glass The Nanowall doesn't opened fully, and TC Glass is also working on this. A new passport office door is ordered but hasn't arrived yet. There might be concerns with the door to the Montana Room.

Karl has put together an awards package for the IFLA Green Building Award and learned that the energy usage index is higher that it should be. Slaven and Karl are are keeping an eye on this with A&E and MSR.

**DNA Climber** – No update. Still waiting for Process Curiosity's insurer to get back to us.

**Summer Programs** – Slaven shared the Summer Learning Bingo Card with adult programming with us.

She called attention to some great summer programs:

- Hush Hour Missoula several times this summer on the balcony with Clyde Coffee catering.
- Financial literacy workshops organized with IRC and Clearwater.
- Tiny Tales in the park, partnership with Parks & Rec.
- Aspen Decker will give a talk on Salish Culture, Language, Art, and History.

Glenda with Clyde is making progress on opening in the building, which should be sometime in June.

Discussion: Julie suggested board members regularly attend programs. Each board member will choose a month and attend one program that month and report back to the group.

Peter asked about Clearwater's connection with IRC. Slaven clarified that IRC chose Clearwater.

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**Action item:** Julie will bring a programming calendar for board members to fill out at the July meeting.

**Action item:** Slaven will include the programming calendar as an agenda item at the July meeting.

Citizen Comments: None

### **3. UNFINISHED BUSINESS**

None.

Citizen Comments: None

### **4. NEW BUSINESS**

**MPL Foundation Fundraiser** - Karl Olsen presented. The Foundation raised \$85K at the fundraiser for the bookmobile. They met the matching fund amount and can pay off the bookmobile!

**Palaces for the People** - Karl Olsen presented. He shared a program launched by the St. Paul Public Library Foundation - a discussion group of a book written by people of color and their experiences with institutions in their community. This then expanded out to the staff and community.

Karl would like to launch a similar program here. Slaven suggested we read *Palaces for the People*. The Foundation is taking this on and will organize an ad hoc book discussion over the next several months. They are inviting the library's boards to join in that effort. Over three upcoming meetings we will make space and time to talk about the book. At the end, the three boards will discuss the book at the all-boards meeting and decide if this is program we can expand out. The Foundation bought books for library leaders and key staff. Other staff are also interested in participating.

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**Action item**: Karl and Slaven will get books to the Board.

**People Counter** - Allen Seelye presented. We are currently using the same model as the one we had in the old building, but the glass in the building throws off the counter. Fixes to make it work haven't helped. We are looking at a new model, which Allen saw at the Public Library Association and feels confident about it as it maintains patron privacy and collects important metrics that we don't currently have. Slaven reached out to other directors using it, who like it. Initial setup is \$3900 with a subscription fee of around \$600/year.

Discussion: Questions were raised and answered about what it does, what it costs, what data it stores, what metrics we can collect, and why we need a people counter.

Megan moved to move forward with purchasing this new people counting system. Julie seconded.

**Policy Manual** - Julie is updating the policy manual with the newly approved policies, but the whole manual needs to be reviewed and updated. Julie suggested working on the manual in chunks over the next year in collaboration with library staff.

**Action item**: Julie will bring a suggested plan of revision to the July 2024 meeting and board members will each choose a section to work on.

**Board Vacancies and Recruitment** - Total of three vacancies starting next month including the City-appointed position and two county positions. Interviews are currently underway and by July we should be a full board again.

**Farewell Forrest and Lisa** - Their last meeting is next month so we'll say farewell then.

**Action item**: Slaven will move to next month's agenda.

Citizen Comments: None

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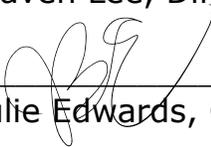
5. **SHARED TRAINING** - Good discussion on intellectual freedom and the right to seek and receive information in public libraries. A future shared training when the board is fully filled will cover the ALA Bill of Rights, Code of Ethics, and Freedom to Read and View Statements.

We did not set a shared training for next month.

**Next meeting will take place at the Missoula Public Library and online: June 26.**

ADJOURNMENT

Respectfully submitted by:

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| Slaven Lee, Director   | Date         |
|  | May 22, 2024 |
| Julie Edwards, Co-Chair of the Trustees  | Date         |

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