**DEPARTMENT/BRANCH REPORTS**

**JUNE 2024**

**FACILITIES DEPARTMENT REPORT**

By Robert Peltzer

**SCHEDULED ACTIVITIES**

Office work live and remote. Live and remote monitoring of HVAC, lighting, key card, and generator systems (sprinkler system in summer) HVAC maintenance, monitor cleaning, field patrons emails, resolve service tickets, operate and service floor scrubber, AMH maintenance and cleaning, maintain parking lot and grounds, mowing, weeding, pruning, maintain troffers, registers and walk in plenums, meet, chase and prep contractors, weekly meetings, prep and teach painting class.

**UNSCHEDULED ACTIVITIES**

Modify Hannah’s key card, move Puritan supplies to storage, sweep parking lot, order plumbing, chore/MCAT, meet with IT and Spectrum, Meet with Clyde, chore/Ed, chore/Spectrum, key card/Spectrum, chore/Glenda, meeting/TJ, Meet with food inspector, chore/Clyde, adjust key card/Elizabeth, refresh clock/staff, store Puritan supplies, clean up after elections, work on Lolo book drop X2, meet with Corinne FF, check for spare keys, lights left on, weed and feed landscape grass, repair sprayer, recycling, chip concrete, Plexiglas shopping ordering/Elizabeth, assemble and deliver sign holders/Mary, work on 2F bathroom toilet/Ava, repair loading bay door/security, work on sink sensor/Desiree, check lighting/Jon, recycling, work on sink sensors/Caitlin and Elizabeth, park Kylas car, set out cones/Selya, meet with DAC, chore/Karl, work on parking garage paneling, return delivery, store items, Puritan, chore/Caroline, store learning lab materials, chore/Karl, clean and organize shop items, recycling, clean up behind dumpster, key cards/Bizzy, work on sprinkler lines, check on shelving repair sprinkler heads, file permit, deactivate key cards/Slaven/County, prepare signage stakes/Selya, check on gate opening/security, work on faucet/Dana, work on staff sink/Joleen, remove and store picture/Slaven, check kicked in cabinet/Robert M., Patch and paint wall, store supplies/Puritan, recycling, dismantle and store shelving unit/Slaven, scheduling/Rainmaker, check outlets/Selya, fabricate and paint doweling for floor, key cards/Ren, hardware store, install new hose/Amanda, dismantle and store shelving unit/Slaven, meet and work with with Rain Maker, check LOW bike/Amanda, meet with Firescapes to check on landscaping, meet with Clyde about pilot lights and gas lines/Security, work on 4F fridge/security, Meet with Amanda, research video footage, smelly chore/Amanda, transient mess, recycling, online ordering, key card/Spectrum, repair cabinet door/Will/Jon, repair door hardware/Caroline, touch up painting/Slaven, remove graffiti/security, chore/Crystal, pound out and straighten ceiling paneling, meet w/Karl/Slaven/Lindsey, fabricate ceiling mounting brackets, online order, gather tools for under floor work, meet with IT, pound out ceiling panels, prep ceiling panel screws and hardware, run cabling or Spectrum and IT, order key cards, make key cards/café, move umbrella and chore/Selya, chore/IT, cable run clean up, print receipts/Leslie, recycling, schedule gates/Selya, hang art work/ Karl, return tools from floor work, store Puritan supplies, work on board members key card, chore/Noah, storage room cleaning/Xavier, look at ice maker/Paulette, change programing on handicap door/security, contact access lock, move umbrellas/Selya, chore/Joshua, schedule gates/Selya, check gates/security, key card action/Spectrum, work on sink/Amanda, key card/Slaven, check front entry handicap closer/security, meet with patron, reset key cards/Bizzy, reattach and position ceiling paneling/Amanda, meet with IT, recycling, work on 4F plumbing, key card/Elizabeth, Meet with Robert M. for training, repair disk polisher/Teresa, finish plumbing repairs, meet with Karl, check hole in wall/Robert M., remove chair from 3F/ Robert M., work on share point/Amanda, plumbing emergency/Slaven.

**YOUTH SERVICES DEPARTMENT REPORT**

By Kayla Whitaker

Summer Learning Programs

Kickoff Event with Kate DiCamillo 35

Altered Books 31

Make a Butterfly Puddler 35

Pollinator Garden 18

Teen Cooking Adventures – Taiwan 21

MCAT Media Shenanigans 17

Ongoing: Library Scavenger Hunt 50-75

**Total SLP attendance: 232**

**ADULT PROGRAMMING REPORT**

By Xavier Kneedler-Shorten

**In-Person Program Total # of Attendees Facilitator**

Yarns @ MPL (6/7) 17 Paulette

Yarns @ MPL (6/14) 13 Paulette

Yarns @ MPL (6/21) 14 Paulette

Yarns @ MPL (6/28) closed/12 in the park Paulette

English as a Second Language Class(6/1) 10 Xavier

English as a Second Language Class (6/15) 0 Xavier

English as a Second Language Class (6/29) 1 Xavier

Financial Literacy Class w/IRC (6/10) 12 Xavier

Financial Literacy Class w/IRC (6/11) 12 Xavier

Financial Literacy Class w/IRC (6/14) 13 Xavier

WMGS Work Day none Paulette

4HistoryBuffs 43 Paulette and Maria

Knit in Public Day 25 people /64 honks Paulette

2nd Wednesday Book Group 4 in person, 3 Zoom Christine

3rd Wednesday Book Group 6 Pam

Memory Café 24 Joleen

American Red Cross Blood Drive 28 donors, 31 units collected Christine

First Friday - Poverello Ctr 50th Anniversary. 62 Selya

Author Event - Norman Maclean Biography (6/5) 24 Xavier

Hush Hour (6/13) 28 Xavier

Pride Workshop (6/15) 30 Selya & Xavier

Adventures in Zine-Making (6/23) 18 Xavier & Chloe

Hands-On Plant Lab (6/25) 9 Xavier

**June Virtual Program Total # of Attendees Facilitator**

Adult D&D Guild (6/7) 6 Brian

Adult D&D Guild (6/21) 3 Brian

Teen D&D Guild (6/1) 6 Brian

Teen D&D Guild (6/15) 1 Brian

Teen D&D Guild (6/29) 4 Brian

**BIG SKY BRANCH REPORT**

By Brian Doyle

Summer hours began June 10th. Running arts & crafts programs every Tuesday for families with young children, Big Sky Writers on Wednesdays, a summer game day with video games, board games, and Dungeons and Dragons on the 2nd Wednesday of each month, and walk in tech help hours on Thursdays.

Practicum student Kari Stack has been helping out on Tuesdays, circulating materials and assisting with arts & crafts programming. Her connections to St. Joseph’s and Target Range schools helped bring in more people after the first program and they’ve been fairly well attended every Tuesday since. We’ve also been giving out free lunches to kids from the Food Bank’s summer meals program which is very popular on Tuesdays, not so much on the other days of the week. First summer game day did not attract patrons, but several said via email that they’d try to make it to the next one.

**FRENCHTOWN BRANCH REPORT**

By Jane Guest

Story time is off to a good start. Twenty to 30 minutes of stories, finger plays and stretches leads into crafts. Supplies are provided with ideas but it is best when they just do whatever they want. Such wonderful imaginations!

Over 40 reading charts have been given out. Rewards for this are from a Grant we received two years ago from Town Pump.

During the summer we partner up with Missoula Food Bank to provide lunches for those 18 and under. It is served from 12 to 1 on the three days that we are open. We are their only Grab and Go site, which means we are all outside, in the driveway in front of the high school. Some never get out of their cars while others have a picnic with games and adult conversation since the kids are busy.

Missoula Food Bank provides 40 meals per day (3 days each week). They are covering the cost this year since Frenchtown no longer qualifies for Title 1 and the federal reimbursement.

Meals left over from Tuesday and Wednesday are given out on Thursday for Friday and the weekend. They are then counted as a second lunch.

Lunches served in June – 387 students

Adults accompanying - 129

Many enter the building and come for other activities but the meal counts are outside so will record them for you this way.

Thanks for giving me the opportunity to work with these families in this way.

**LOLO BRANCH REPORT**

By Erin Casey

On June 11th, Lolo began their summer reading program. After last summers move and closure, more young people and adults are taking advantage of the cool and quiet atmosphere of the new Lolo School and Community Library. We began handing out reading logs for the young people and the Summer Learning Bingo in June and will continue into July. In addition, we have a storytime and a craft afternoons each week and this has made for a busy summer so far. There were six sessions of storytime and crafts in June with a total of 36 children participants.

I am currently printing flyers for an upcoming SpectrUM program "Be A Space Scientist" for next Thursday and will place flyers around town today to promote this event.

Otherwise, the Lolo branch is still filling a lot of patron holds as well as pulling a copious amount of on shelf holds. Elizabeth Lofts, has been regularly to help catalog new books for the Lolo school library - who shares their collection with MPL and partner libraries. I assisted her with the process (cataloging and processing) and she has also gained much cataloging saavy from Paulette at MPL.

Thank you for your time and support of libraries.

**POTOMAC BRANCH REPORT**

By Kayla Whitaker

Summer is off to a great start at Potomac! 5 kids have already completed their reading challenge, and are entered to win a special Potomac readers-only grand prize. With the Town Pump grant I received for summer programming ($1000), I bought Adventure Begins at the Library tote bags and Fact and Fiction gift cards for reading challenge finishers. I also will be able to buy snacks and drinks for every Wednesday we are open. Thanks to a generous donation of very nice used books, I have a good selection of book prizes to give away as well for the reading challenge.

Every Wednesday from 4-5 I am hosting a “Summer Reading Club” – basically a special time for kids to drop by and work on their reading challenge, get book recommendations, pick up prizes, and talk about what they are reading. spectrUM came out for their Be a Space Scientist! Program, which was very well attended. They are coming again the last Saturday of July.

What with Juneteenth and my vacation, I was only at the branch 1 week this month, but thanks to great coworkers who subbed for me the two weeks I was out, folks were able to come to the library.

**SEELEY LAKE BRANCH REPORT**

By Carrie Benton

I am still waiting to hear back from Blackfoot about the $1,000 grant to purchase a new printer/copier with fax capabilities. I contacted them this week – it seems there was some sort of misunderstanding with funds they sent the library for another project. Hopefully this will be resolved soon.

The Summer Reading Program is in full swing!

The AUOR Road Show on June 20th was absolutely amazing! I am so grateful for the creativity and energy of the groups involved. I had reached out to the Seeley Lake Elementary Outdoor Adventure Club and they brought all the kids from 1:00 – 3:00 p.m. This was fantastic! Thank you for trying out this event here in Seeley. I know a lot of work and collaboration went in to pulling this together. So worth it! Thank you all again!

In addition to Juneteenth, the library was also closed on June 10th & 12th because none of the subs were available.

**SWAN VALLEY BRANCH REPORT**

By Jenny Kauffman

Our book discussion this month was on Man Underground by Mark Hummel. The author attended our book chat and was a great hit with our regular chat members and some additional that came just for him. The kids story times have been very popular this summer as well as the summer reading program. We have 29 kids signed up so far and have been giving out lots of prizes. Our big 4th of July book sale is coming up and we are gearing up for some more summer fun.