## **Missoula Public Library Board of Trustees Meeting** **Minutes**

June 25, 2025 6:00 PM   
Missoula Public Library, Art Box and Zoom

Present: Slaven Lee, Megan Moore, Alex Beal, Julie Edwards, Katy Walter, Janice Nugent, Susie McIntyre, Jon Tweeten, Will Klaczynski, Desiree Funston, Karl Olson

Megan Moore, Chair, called the meeting to order at 6:02pm

Citizen comments on anything not included on the agenda  
 Citizen Comments: None

Consent Agenda

* + Minutes – May 28, 2025
  + Statistics – May 2025

Citizen Comments: None

Approved.

Director’s Report

* + BrownKnows will install the Tule Tipi in the DNA Playground area around July 11. The project includes reader rails, sound-related activities, a collection of Indigenous books, and more. The tipi is made of playground materials with scanned designs on the mats meant to look like the tipi mat in the art frame. The library hopes to have a small opening party to celebrate the completion of the project sometime shortly after this is all installed in July.
  + On Sunday, June 8, Missoula County 911 called the library asking for a manager to call them back so they could share urgent information. Slaven learned that an individual made a threat to another person that was something along the lines of "do this thing for me or I'll get a weapon and kill someone at the Poverello Center or the library." As far as we know, the individual did not come to the library. The Safe Environment Committee will debrief to see what could have been done better.
  + We are recruiting for a Facilities Administrator position. Slaven is working with HR and Finance to reclassify the position. Recruitment is in process.
  + Slaven met with County HR and Union Leadership for two sessions to discuss wage increases and contract language changes.
  + Slaven wants to engage with A&E to contract with a landscape architect to see about landscaping the building. Slaven is planning to retain A&E to help us think through what will work best with the building.

New Business

* + Creating a Mill Campaign – Susie McIntyre (Director, Great Falls Public Library) presented on their successful mill levy. She covered context, how to prepare (champions, team, funding, research, messaging), launching the mill, the levy campaign. The board had lots of questions for Susie that she thoroughly answered. The board discussed the possibilities for the library and Foundation.

Action Item: Megan will coordinate with Julie about contacting the Foundation and Friends boards to talk about the mill.

Action Item: Slaven will review and add data to the strategic plan about what the library has accomplished towards strategic goals.

* + Personnel Policy Update – we will discuss this next month.

Action Item: Slaven will add this to the board packet for next month.

Citizens Comments: None

### Unfinished Business

* + Program Attendance – Janice tried to go with Read to Dogs but the dogs weren’t able to show up. Her granddaughter loves the DNA climber.

Action Item: Megan will research information about mills for shared training.

Citizen Comments: None

**Next meeting will take place at the Missoula Public Library and online: July 23, 2025.**

Megan adjourned the meeting at 7:27pm

Respectfully submitted by:

Slaven Lee, Director Date

Julie Edwards, Co-Chair of the Trustees Date